



# VALIDATION CHECKLIST

## HOUSEHOLDER APPLICATION FOR PLANNING PERMISSION FOR WORKS OR EXTENSION TO A DWELLING AND CONSERVATION AREA CONSENT FOR DEMOLITION IN A CONSERVATION AREA

Three copies of all documents unless stated otherwise or submitted electronically. This form must be completed in accordance with the Arun District Council Validation checklist National and Local list of requirements. Failure to complete all boxes will result in your application being returned as invalid.

|                                                                                                                                                   | YES                                 | N/A                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| Completed form                                                                                                                                    | <input checked="" type="checkbox"/> |                                     |
| Completed Ownership Certificate                                                                                                                   | <input checked="" type="checkbox"/> |                                     |
| Agricultural Holdings Certificate                                                                                                                 | <input checked="" type="checkbox"/> |                                     |
| Design and Access Statement                                                                                                                       | <input checked="" type="checkbox"/> |                                     |
| The appropriate fee (if n/a, why?)                                                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Location plan                                                                                                                                     | <input checked="" type="checkbox"/> |                                     |
| Block or Site plan                                                                                                                                | <input checked="" type="checkbox"/> |                                     |
| Existing & Proposed Elevations                                                                                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Street Scene Elevation                                                                                                                            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Existing & Proposed Floor plans                                                                                                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Sections and finished floor and site levels                                                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Existing & Proposed Roof plans                                                                                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <b>LOCAL REQUIREMENTS</b>                                                                                                                         | <b>YES</b>                          | <b>N/A</b>                          |
| Flood Risk Assessment                                                                                                                             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Heritage Statement                                                                                                                                | <input checked="" type="checkbox"/> |                                     |
| Parking Statement                                                                                                                                 | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Tree survey                                                                                                                                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>REQUIREMENTS FOR DOMESTIC MICROGENERATION EQUIPMENT/WIND TURBINES</b>                                                                          |                                     |                                     |
| <b>For all wind turbines:</b>                                                                                                                     |                                     |                                     |
| Manufacturer's specification                                                                                                                      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>For free standing equipment:</b>                                                                                                               |                                     |                                     |
| Site plan to show position of equipment at 1:200                                                                                                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Elevations at a scale of 1:50/1:100                                                                                                               | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>For equipment attached to a roof:</b>                                                                                                          |                                     |                                     |
| Existing roof plans at a scale of 1:50/1:100                                                                                                      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Proposed roof plans at a scale of 1:50/1:100                                                                                                      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Elevation of wind turbine/solar panels at a scale of 1:50/1:100                                                                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| For solar panels, section through roof at scale of 1:20                                                                                           | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>For equipment attached to a wall:</b>                                                                                                          |                                     |                                     |
| Existing elevations at a scale of 1:50/1:100                                                                                                      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Proposed elevations at a scale of 1:50/1:100                                                                                                      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>NEW VEHICULAR ACCESS AND ALTERATIONS TO EXISTING</b>                                                                                           |                                     |                                     |
| Site Plan to mark the width and location of any new or widened access in red (use second site plan if necessary) as well as visibility splays and | <input type="checkbox"/>            |                                     |



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|-------------------------------------------------------------------------------------------|--------------------------|-------------------------------------|
| sightlines. Existing access marked if different to position of proposed.                  |                          | <input checked="" type="checkbox"/> |
| <b>BOUNDARY WALLS, GATES, FENCES</b>                                                      |                          |                                     |
| Site Plan showing existing and proposed position of wall/gate/fence in red at 1:200/1:500 | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Elevation of wall/fence at 1:50/1:200 ( 2 elevations or more required for corner sites)   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |