



Mrs Dana Tegg
Streathleigh
9 Ilex Way
Middleton on Sea
Bognor Regis
PO22 6PQ

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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website: www.arun.gov.uk/planning

Our Ref: M/91/19/T

Your Ref:

**Please ask for:
Nicola Moore
Ext 37944**

18th November 2019

Dear Mrs Tegg

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Consent to Carry Out Works to Tree(s) Protected by Tree Preservation Order**

Development Crown reduction by 4m and crown thin to 1 No. Acer tree.
Location Streathleigh 9 Ilex Way Middleton on Sea Bognor Regis

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Please confirm as a percentage how much you propose to thin 1 No. Acer tree by.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **2nd December 2019**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

Neil Crowther