

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



From: Julie Grieves

Sent: Friday, February 23, 2024 10:14 AM

Subject: RE: CIL Completion Reminder - M/83/20/PL

Dear David,

You will need to wait until you have all the evidence to submit.

I have cc'd the generic building control email and hopefully someone can advise on moving forward.

Kind regards,

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737947

E: julie.grieves@arun.gov.uk

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Littlehampton, West Sussex, BN17 5LF
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From: Robertson, David J [REDACTED]
Sent: Friday, February 23, 2024 10:06 AM
To: Julie Grieves <julie.grieves@arun.gov.uk>
[REDACTED]
Subject: RE: CIL Completion Reminder - M/83/20/PL

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Good morning Julie,

Many thanks for the email. I'm afraid i still haven't manage to get full building control sign off as, whilst the house is habitable, it has not passed airtight test. I'm also struggling to speak to the Arun department to agree how to proceed, perhaps a partial BC signoff?

What would you advise with respect to CIL, should i still complete the form 7 in meantime? Please let me know if easier for me to call to discuss.

Separately, could you please use the other email in cc as my work email is changing soon.

Kind regards,
David

Sent with BlackBerry Work
(www.blackberry.com)

From: Julie Grieves <julie.grieves@arun.gov.uk>
Date: Thursday, 22 Feb 2024 at 12:06
To: Robertson, David J (CIB, GBR) [REDACTED]

Subject: CIL Completion Reminder - M/83/20/PL

Good afternoon,

I refer to the above CIL Liabile Planning Application. I am emailing you today with regards to the above application and CIL. Self Build relief was granted on the development reducing the CIL Charge to zero. One of the conditions of receiving this was that you must submit a Form 7 Self Build Form Part 2 within 6 months of completing the build.

Could you confirm whether the build has been completed and forward the relevant evidence as required per the Form 7 Part 2. Please email the Form 7 Part 2 form and necessary evidence to cil@arun.gov.uk (the evidence required is stipulated on the form which can be found online at www.arun.gov.uk/cil). Failure to provide this within 6 months of completion is a disqualifying event and will result in loss of relief and full payment due immediately.

Kind regards,

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737947

E: julie.grieves@arun.gov.uk

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