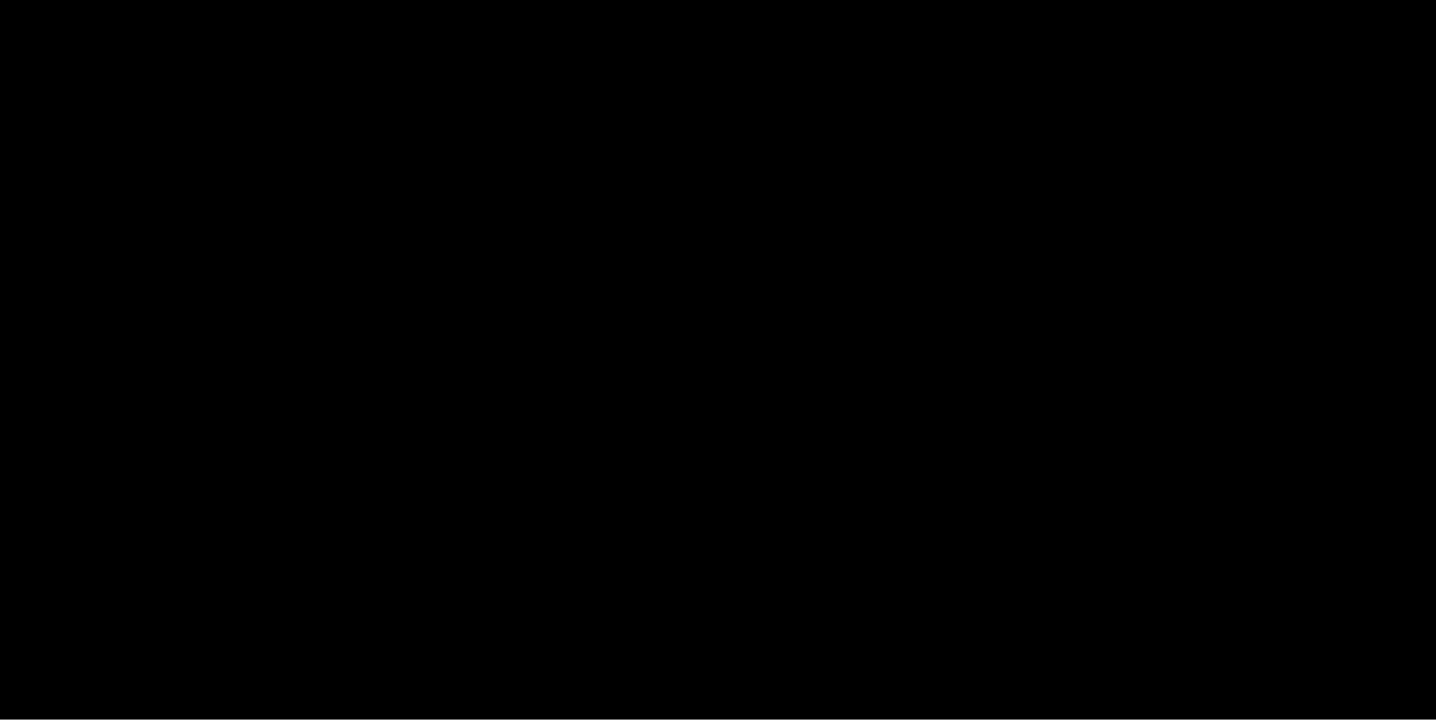




From: Juan Baeza <Juan.Baeza@arun.gov.uk>

Sent: 18 December 2019 14:13

To: [REDACTED]

Cc: Anita Gardner <Anita.Gardner@arun.gov.uk>; Sue Bowley <Sue.Bowley@arun.gov.uk>; Carolyn Nysingh <Carolyn.Nysingh@arun.gov.uk>

Subject: Complaint from Mr T Bell, 7 Juniper Close, MOS re PA M/80/19/PL

Dear Mr Bell,

Thank you for your communication with the Council dated 4th December 2019 concerning the current application at the former Poultry Farm. As I understand it your concerns can be summarised as follows:

- Representations, in support of the proposal, have been uploaded into the system after the deadline for submitting comments where they contain little if any information on their reason for being in support. This could be seen as the Council being biased in favour of the proposal. Objection letters have been wrongly processed.

Representations

Planning application M/80/19/PL is being dealt with in accordance with adopted procedure. It is noted that some comment slips have been published on the web site which were received after the 'no decision before date'. They can be considered before the application is determined and that is why they are published on the web site. The 'no decision before date' has been the deadline for receipt of representations when dealing with applications for at least the last 40 years and this application is being dealt with in the same way as every planning application submitted to the Authority and in accordance with adopted procedure. The only cut off point for receipt of comments is prior to determination of the application. The advertising period is referred to as the 'no decision before date' which is the date by which comments should be made to ensure they can be considered prior to determination of the application. After that date the application can be determined at any time so there is a risk that any comment made will not be taken into account prior to a decision being reached.

The guidance given on our website in relation to making comments on planning applications states 'Most types of planning applications have a 21 day public consultation period, in which members of the public and interested parties can make comments (known as representations) about the application. Comments should be received by the date stated on the site notice.'

It does not say they must be received by that date or say it is a 'cut off' date.

The method of submission of a representation and what needs to be included is not defined. They do not need to be dated and standard identical representations can be submitted akin to a petition, but will be recorded separately in the officer report. Comments from immediate neighbours referring to material planning considerations would carry more weight than those from third parties who would not be as closely affected and have little by way of supporting information.

Occasionally representations are bunched together when scanned on the web site and this is clearly stated on our guidance on the web site. The section on making comments on a planning application says ' Please be aware that more than one letter may be batched together'.

I am satisfied that the Council is acting in line with standard procedure when it comes to registering representations from the public and no differently to how it would deal with any other similar application elsewhere. Only by operating in this manner can the Council be seen to be acting impartially and in a transparent way when processing an application. There is therefore no requirement to contact the applicants alleging them acting improperly with regards to representations received in support of their proposal.

If you have any further queries on the matter please do not hesitate to contact me.

Yours sincerely

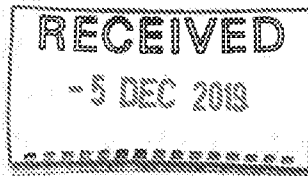
Juan Baeza Area Team Leader – Planning Department, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road,
Littlehampton, BN17 5LF

Internal: 37765 | External: +44 (0) 1903 737765 | E-mail: juan.baeza@arun.gov.uk

Visit Arun's web site at www.arun.gov.uk



Save the environment - think before you print.



COMPLAINT FORM

Your Name:

T I M O T H Y B E L L

Your Address:

T J U N I P E R C L O S E

M I D D L E T O N - O N - S E A

B O G N O R R E A I S

Post Code: P O 2 2 6 S D

Your Tel. No:

e-Mail Address:

What went wrong? (please give as much detail as you can)

ADC accepted, and posted on your Planning Portal, 14 'comments' on Planning Application M/89/19/PL a month after the deadline announced by ADC. That deadline was 24 October; the 14 'comments' shown on the Planning Portal are dated 25 November.

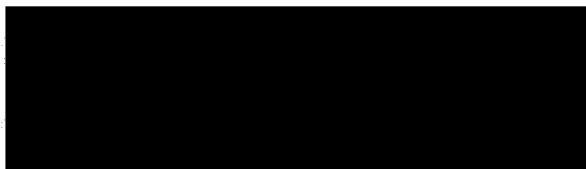
These 'comments' are on small slips of paper which did not ask for a date or give a method of sending the form to anywhere!

These were filled out during visits by two men, who referred to Frontier Estates but said they did not actually work for that company. The forms carry addresses as far away as 5.27, 4.22 and 2.21 miles from the Poultry Farm (AA routefinder site, based on postcodes on the slips) People filling out these forms were simply asked their opinion of care homes in the area.

What do you think the Council should do to put things right?

You should warn Frontier Estates that they must not count any 'comments' received after the deadline of 24 October 2019 in any analysis of public opinion for or against their Planning Application M/80/19/PL or any further Application relating to the former Poultry Farm site they may make.

Signed:



Dated:

4 December 2019

A copy of this form will be logged in a central register by the Corporate Complaints Administrator. An acknowledgement will be sent within 5 working days, telling you who is dealing with your complaint.

DATA PROTECTION

The information contained in this form will be used by Arun District Council for the purposes indicated and will be further used or transferred to other organisations or individuals, only as the law permits



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Tel: 01903 737709
DX 57406 Littlehampton
Minicom: 01903 732765



e-mail: sharon.lilleywhite@arun.gov.uk

6 December 2019

Please ask for:
Sharon Lilleywhite

Mr T Bell
7 Juniper Close
Middleton-on-Sea
Bognor Regis
West Sussex
PO22 6SD

Dear Mr Bell,

Complaint regarding Planning Application M/80/19/PL

Thank you for your complaint form dated 4 December 2019, received in this office on 5 December 2019, concerning the above planning application.

Please be advised that I have passed your form to the Planning Department, with a request that the matters you have raised are investigated. You will receive either an update or a full response within 10 working days (20 December 2019).

I hope this assists.

Yours sincerely,


Sharon Lilleywhite
Information Management Team Leader/
Corporate Complaints Administrator

cc: Planning Department