

Paul Reed Architects
Studio Greenhouse
18 Bond Street
Brighton
BN1 1RD

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: M/75/21/NMA
Your Ref:
Date: 26th May 2021

Dear Mr Reed,

**Section 96A of the Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) - Article 10**

Application for a Non-Material Amendment Following a Grant of Planning Permission

Development: Non material amendment following grant of M/83/20/PL for the front elevation upper floor windows (W1-02 & W1-03) adjusted in height and gym annexe roof reduced by 316mm; ground floor door (DG-04) has glass panel; ground floor window to gym annexe WC & house plant room removed; glazing bars design changed on some windows throughout but no size change; chimney on front & rear elevations 15cm wider, on side elevations chimney is 15cm narrower, height remains the same; all timber & slate vertical cladding replaced by stone cladding and garden wall - cut back, curved section removed

Location: 18 Old Point Middleton-On-Sea PO22 7RY

Thank you for your recent application which I received on 24th May 2021. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

Please confirm your acceptance of the description as shown above.

For further detailed information on validation requirements please go to our website and refer to the requirements list for this type of application: <https://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **9th June 2021** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable

us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www.arun.gov.uk/planning> and click into Local Planning Application Finder.