



Mr C Moore
Sussex Building Consultancy Limited
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Arun District Council
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Our Ref: M/69/12/NMA
Your Ref:

Please ask for:
Mrs S Honney-Bayes
extn. 37445

Dear Mr Moore

26th September 2012

Section 96A of the Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended) - Article 9

Application for A Non-material Amendment Following a Grant of Planning Permission

Development Application for a non-material amendment following a grant of planning permission M/6/12/ to change thatched roof covering & side facing 'eyebrow' window to plain tiles & roof light with obscured glass

Location 125 Middleton Road Middleton-on-Sea

Thank you for your recent application which I received on 17th September 2012. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please submit 1 electronic or 3 paper copies of amended plans. The plans provided are not to scale.

Please provide the above by **10th October 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website: <http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

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