



Hannah Brothwell
Sustainable Places
Solent and South Downs Area
Environment-Agency
Romsey Depot, Canal Walk
SO51 7LP

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: M/61/18/DOC

Your Ref:

**Please ask for:
Miss C Burrows
01903 737500 x37459**

Dear Mr & Mrs Hollis

22nd May 2018

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Approval of Conditions**

Development Application for approval of details reserved by condition imposed under planning permission M/74/17/PL relating to condition 6 - Landscaping scheme including details of hard & soft landscaping

Location 24 Alleyne Way Elmer Middleton

Thank you for your recent application which I received on 30th April 2018. It is being validated by Miss C Burrows who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

No fee accompanied your application. I suggest that the required fee is £116 and would be grateful if you would forward this amount to me as soon as possible. (Please note that cash can no longer be accepted at these offices)

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **5th June 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning