

**From:** Amanda Scholes on behalf of Planning.Responses  
**Sent:** 05 June 2020 08:01  
**To:** Planning Scanning  
**Subject:** FW: M/37/20/NMA - Little Thatch, Middleton Road  
**Attachments:** 93 Middleton Road Drg 103B revision for NMA.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Amanda Scholes | Receptionist, Department, Arun District Council | Location: Ground Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF



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**From:** Anita Gardner <[anita.gardner@arun.gov.uk](mailto:anita.gardner@arun.gov.uk)>  
**Sent:** 04 June 2020 16:38  
**To:** Planning.Responses <[planning.responses@arun.gov.uk](mailto:planning.responses@arun.gov.uk)>  
**Subject:** FW: M/37/20/NMA - Little Thatch, Middleton Road

Please can this plan be added to the above NMA

Anita Gardner | Principal Planner, Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

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**From:** Jeff Wilson <[jeff.wilson@arun.gov.uk](mailto:jeff.wilson@arun.gov.uk)>  
**Sent:** 04 June 2020 16:33  
**To:** Anita Gardner <[anita.gardner@arun.gov.uk](mailto:anita.gardner@arun.gov.uk)>; Gemma Wilson <[gemma.wilson@arun.gov.uk](mailto:gemma.wilson@arun.gov.uk)>  
**Subject:** Re: M/37/20/NMA - Little Thatch, Middleton Road

Attention Mrs A Gardner  
Re 93 Middleton Road NMA No2

Dear Mrs Gardner,  
Many thanks for the prompt response.

I have amended drg 103A Proposed Ground Floor and Elevations with the changes you requested. It is attached as a PDF using the same conversion process I adopted for the original application.

Have amended the materials schedule showing the Cedar Plank boarding to the main house and Brickwork to the Garden Room. Also, removed the Lantern Light from the plan and elevation and shown the proposed replacement skylights.

The drg is now 103B with the revised date and note of proposed changes.

Thank you for agreeing to progress as one NMA. This significantly reduces the cost

Hope this now covers what you need to finalise the NMA. However, if you need any additional changes, please advise.

Regards, Jeff Wilson

On Wed, Jun 3, 2020 at 7:15 PM Anita Gardner [REDACTED] wrote:

Dear Mr Wilson,

Thank you for the clarification.

If the change in materials to the main house is to remain included in the application I will need an amended version of the original drawing number 15.05.2018 Proposed ground floor plan and elevations 103 A which was approved under M/133/17/PL so that the approved materials schedule on that plan is effectively superseded and you could also include the changes to the garden room/conservatory on that plan. I am happy to await receipt within the next week to progress all of the amendments sought together in a single NMA application.

Regards

Anita Gardner

Anita Gardner | Principal Planner, Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

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From: Jeff Wilson [REDACTED]

Sent: 02 June 2020 21:29

To: Anita Gardner [REDACTED]; Ian Barbary [REDACTED]; Gemma Wilson

**Subject:** Re: M/37/20/NMA - Little Thatch, Middleton Road

Dear Mrs Gardner,

Thank you for the email.

Given the constraints of the lock-down and two unsuccessful attempts at initial applications for an NMA, I worked hard last week with Nicola Moore and we agreed a method of delivering plans which would be acceptable for a change to the rooflight configuration.

To clarify, all of the dimensions, size and location of the conservatory remain as per the approved application. The change is only to remove the lantern light which was proposed to run East to West across the flat roof and replace it with two low level fixed skylights running North to South within the roof construction. I dimensioned the Plan to show the location of the rooflights within the space as requested by Nicola.

I propose removing the lantern light to reduce the overall height of the structure. The lantern light on the approved plans is considerably higher than the flat roof. It also significantly simplifies the construction as the rooflights now follow the roof slope within the joists and it will reduce costs. The proposed rooflights are the same design and manufacturer as the one approved for the adjoining kitchen on the previous NMA.

My initial application was only to change the rooflight configuration, but the cost of the application rose from the £34 we paid for the last NMA to £234 for this one. I therefore added the other two minor changes to optimise the cost.

As indicated, the following two items were added to allow a single NMA.

1. Construct the outer skin of the conservatory in facing brick. I believe that this will give some needed contrast between the off-white render on the main property and the brickwork on the conservatory.
2. Change the cladding on the main house from the Eternit Cedral Lap system on the original application to a Cedral Plank system. The cladding material and colour would remain the same. Having looked at a number of recently completed properties in the area with the Plank system, I prefer the slightly cleaner lines and believe that the method of jointing the planks, on the longer runs using multiple boards, results in a superior long term solution.

Hopefully, this clarification and enhanced explanation will be sufficient to allow you to review the application. I am anxious to recommence the build now that we appear to be restarting the construction sector.

However, If you need me to add a scale bar to the plans I can do so. Also, if items 1 & 2 above pose any concern or will delay approval of the rooflight, I will withdraw them and consider a separate application.

Please advise. Regards, Jeff Wilson

On Tue, Jun 2, 2020 at 4:37 PM Anita Gardner [REDACTED] wrote:

Dear Mr Wilson,

I've started looking at the above application to assess if I can accept it as an NMA, but I can't scale the following 3 plans : Section, Sheet 2 West Elevation or Sheet 3 North Elevation which don't have a scale, although there are some measurements given. The only plans which have a scale don't have a measure tool bar appearing so that I can scale them electronically. I would therefore appreciate floor plans and elevations of the existing and proposed conservatory so that any differences are clear and dimensioned.

Regards

Anita Gardner

Anita Gardner | Principal Planner, Directorate of Place, [Arun District Council](#) | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

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