



Mrs Rosemary Hollis
3 The Bungalows
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Walberton
BN18 0AZ

Arun District Council
Arun Civic Centre
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Our Ref: M/27/19/NMA
Your Ref:

Please ask for:
Nicola Moore
01903 737500 X 37944

Dear Mrs Hollis

10th April 2019

Section 96A of the Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) - Article 10

Application for A Non-material Amendment Following a Grant of Planning Permission

Development Non-material amendment following the grant of planning permission reference M/84/18/PL for cladding on the first floor elevation and front protruding area brickwork.
Location Ohana 24 Alleyne Way Elmer Middleton-On-Sea

Thank you for your recent application which I received on 27th March 2019. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please note the fee for this application is £234.00, therefore an additional £200.00 is required. This can be paid either by cheque or via the Arun District Council website. Please quote reference: M/27/19/NMA on any payments.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **24th April 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning