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From: Anita Gardner <Anita.Gardner@arun.gov.uk>
Sent: 06 April 2020 13:24
To: Planning.Responses <Planning.Responses@arun.gov.uk>
Subject: FW: Application Ref : LY/4/17/H

Please scan as correspondence with applicant

Anita Gardner | Principal Planner, Directorate of Place, [Arun District Council](#) | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

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From: Anita Gardner
Sent: 06 April 2020 12:20

Subject: RE: Application Ref : LY/4/17/H

Dear Mr Harris,

Further to our telephone conversation I am currently unable to advise if further time will be given to implement planning permissions where the 3 year expiry is affected by Coronavirus distancing measures.

The construction of a rear dormer would require the submission of an application for planning permission. Re-roofing of the building with tiles on a like for like basis is unlikely to require permission, but if you require a formal

determination you would need to submit a lawful development certificate for consideration. The Planning Portal provides general guidance on what does and does not need permission. The interactive House is a helpful source and may assist in answering any further queries you have moving forward.

Regards

Anita Gardner

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From: Mike Harris [REDACTED]
Sent: 02 April 2020 16:15
To: Planning <Planning@arun.gov.uk>
Subject: Fwd: Application Ref : LY/4/17/H

Hello,

I sent tried to send this email to Anita Gardner on the 16th March but looks like I got the email address wrong.

If possible could you ask Anita to contact me on [REDACTED] to discuss the points below.

Best regards,
Mike

Begin forwarded message:

From: Mike Harris [REDACTED]
Date: 16 March 2020 at 15:50:06 GMT
To: anitagardner@arun.co.uk
Subject: Application Ref : LY/4/17/H

Hi Anita

I spoke to your colleague today about an enquiry to my planning application but they asked my to contact you directly.

With regard to planning application referenced, I note that it will expires on 31st March this year.

We have unfortunately needed to reprioritise the work as the house now needs a new roof. We are hoping to start this work within the next few months. This work will include the rear dormer window but not the replacement conservatory.

Can you please call me on [REDACTED] talk through my questions:

1. Would I need a new planning permission for roof ? The roof would remain identical from the front. Tiles will be reused if they can and will be matched the ones that are broken will need to be replaced with matching tiles.

2. We would like to proceed with the rear dormer window. Will this need additional planning permission?

If we were to use the existing approved planning permission what would we need to do to start work before this expires?

Best regards,
Mike