



Mr Mark Messenger
253 Church Lane
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Arun District Council
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Our Ref: LY/1/19/HH

Your Ref:

Please ask for:

Sian Eggington

0121 2341390

Dear

30th January 2019

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling**

Development Extend the earth bunds on the south and west sides of a section of garden that has been cleared for a hard standing.

Location 253 Church Lane Lyminster

Thank you for your recent application which I received on 25th January 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan

Please submit 1 electronic or 3 paper copies of a block plan with all dimensions from the earth bund to all site boundaries at a scale of 1:500 or 1:200. Further details of what must be included on the plan can be found in the National Validation Requirements.

Location Plan Insufficient: It is a national requirement that the site to which the application refers needs to be outlined in red with a stated scale of 1:1250 with a scale bar to allow confirmation of the scale. Please amend accordingly.

Scaled Plans: You are required to provide proposed and existing elevations and sections at a scale of 1:50 or 1:100 with a scale bar or dimensions annotated to allow the confirmation of the scale.

Site Plan: You are required to have a scale bar or dimensions on your site plan. Please amend accordingly.

Site Plan: Please provide an existing site plan with a scale bar or dimensions annotated to allow the confirmation of the scale.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **13th February 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely



Neil Crowther
Group Head of Planning