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Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



Our priorities...

 Improving the wellbeing of Arun	 Delivering the right homes in the right places	 Supporting our environment to support us	 Fulfilling Arun's economic potential	
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From: Jonny Pickup [Redacted]
Sent: 31 July 2025 10:52
To: Kathryn Welch <Kathryn.Welch@arun.gov.uk>
Subject: RE: LU/96/25/PL 16 Swanbourne Road

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Dear Kathryn

This is agreed.

Kind regards

Jonathan Pickup MRICS
Managing Director



W: <https://tcps.org.uk/>



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From: Kathryn Welch <Kathryn.Welch@arun.gov.uk>

Sent: 31 July 2025 10:48

To: Jonny Pickup [Redacted]

Subject: RE: LU/96/25/PL 16 Swanbourne Road

Dear Jonny,

I require an extension of time for this application as we are still awaiting comments from our drainage engineers. They are delayed at the moment and it may be a few weeks before we hear from them.

Can we agree an extension until the 18 August? Could I get your agreement in writing please.

Many thanks,

Kathryn Welch
Senior Planning Officer, Planning Department

T: 01903 737789

E: kathryn.welch@arun.gov.uk

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From: Jonny Pickup [REDACTED]
Sent: 17 July 2025 07:40
To: Kathryn Welch <Kathryn.Welch@arun.gov.uk>
Subject: RE: LU/96/25/PL 16 Swanbourne Road

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Hi Kathryn

Thank you for your email.

Apologies for the error on the application form. I can confirm that this should have been listed as a self-build dwelling. In terms of the self-build dwelling I can confirm that the occupier will need the criteria for a self-build dwelling. I have just agreed the below wording for a planning condition as part of an appeal decision, which could be appropriate here to control this.

'The development hereby permitted shall only be carried out by or on behalf of individuals or groups of individuals who meet the definition of 'self-build and custom housebuilding' as set out in the Self-Build and Custom Housebuilding Act 2015 (as amended).'

Please let me know if you need anything else.

Kind regards

Jonathan Pickup MRICS
Managing Director
Town & Country Planning Solutions

[REDACTED]
[REDACTED]
W: <https://tcps.org.uk/>



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From: Kathryn Welch <Kathryn.Welch@arun.gov.uk>
Sent: 16 July 2025 09:46
To: Jonny Pickup [REDACTED]
Subject: LU/96/25/PL 16 Swanbourne Road

Dear Mr Pickup,

I'm writing to you as the Planning Officer for the above application.

I would be grateful if you could provide some clarity for me in respect of the dwelling proposed. I note from the BNG question on the application that the development is to be a self-build house, indeed the description also lists the development as self-build. However, later on the application you have ticked that the dwelling proposed is a 'Market Dwelling'.

Can I get you confirmation that the development accords with the self-build criteria in that it is designed and built for use by the applicant, and will not be sold on the open market?

Kind regards,







Kathryn Welch
Senior Planning Officer, Planning Department

T: 01903 737789
E: kathryn.welch@arun.gov.uk

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