

**Karen Garner**

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**From:** Martin Coree [REDACTED]  
**Sent:** 23 April 2014 10:33  
**To:** Karen Garner; Mark Warom  
**Cc:** Keisha Matthews  
**Subject:** Proposed new basement at Toddington House, Littlehampton.

Dear Karen,

Re: LU/96/14/HH & LU/97/14/L – Proposed new basement at Toddington House, Littlehampton.

Further to your two letters received yesterday and the telephone conversations that then ensued, I should like to make the following observations.

Re: LU/96/14/HH:

I believe we covered all the points in our telephone conversation, and I amended all the drawings accordingly and reissued them last night. Please note that the points relating to "Location Plan", "Block Plan" and the relabeling of the drawings to clearly indicate "Existing" and "Proposed", also appear on the second letter, ref: LU/97/14/L, and have therefore been dealt with.

Re: LU/97/14/L:

Concerning the need for a "Structural Survey", "Schedule of Materials", "Schedule of Works" and a "Method Statement", I should like to make the general observation that the proposal, being a basement under a new extension, does not involve demolition, or partial demolition or alterations etc., to the historic fabric of the building.

Nevertheless, we are fully aware of the need for extreme caution required when building/excavating next to any structure, let alone a Listed one. In this case, there will be the need to underpin the foundations of part of the existing structure but, calculated and designed properly by a Structural Engineer this, if anything, would preserve the future safety of the historic fabric above, and should therefore be seen as a positive attribute.

It would be mandatory for all four highlighted headings, above, to be compiled by the relevant professional consultant, (Structural Engineer), as a major part of the Building Regulations submission to Arun District Council, in due course. Structural experts at Arun DC will then make a professional assessment as to the validity of the proposals, and accept them or reject them accordingly.

However, this would be subject to gaining the relevant Planning Permits in the first place. Might I ask, therefore, if you would kindly consider waiving these requirements at *this* stage, as fulfilling them now, will further delay the application and will, anyway, be covered fully and professionally at the building Regulations stage, *if* the applications are granted.

Thank you for your help in this matter. I look forward to receiving your reply.

Kind regards,  
Martin.

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