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27th April 2022

Littlehampton Town Council  
Mr P Herbert  
Manor House  
Church Street  
Littlehampton, W Sussex  
BN17 5EW

**Case Officer:** Obafemi Okusipe  
**Telephone:** 01903737645  
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Dear Sir/Madam,

**Town & Country Planning Act 1990 (as amended)**  
**Town and Country Planning (Development Management Procedure) (England) Order 2015**

Application No: LU/88/22/PL  
Site Address: Mewsbrook House Care Home 59-61 East Street Littlehampton BN17 6AU  
Description of works: Installation of a second floor in the form of a mansard roof on the rear wing of the existing care home, replacement windows in the original wing of the property and the reconfiguration of a 9 No. bedrooms on the first floor to 7 No. larger bedrooms. This application is in CIL Zone 4 (zero rated) as other development. This application may affect the character and appearance of the East Street, Littlehampton Conservation area.

Thank you for your internet representation made on 27th April 2022 which has been recorded as no objection with the comments as follows:

OWPC47086

The Town Council's Planning and Transportation Committee considered this application at their meeting held on Monday 25 April 2022 and have no objection to the application. The committee endorsed the comments of the Conservation Area Panel and their recommendations regarding conditions.

Your views as made above will be considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish your comments on the website. Please make sure that you have only provided information that you are happy will be published in this way. If you have supplied information belonging to a third party, you must make sure you have their permission to do so.

The majority of applications are determined under delegated powers by officers. Further information on the decision making process can be found on the website at [:https://www.arun.gov.uk/what-happens-next](https://www.arun.gov.uk/what-happens-next).

Some applications will be determined by the Planning Committee, and I shall write and inform you of the date

of the meeting and the procedures for public speaking if this is the case. However, if your representation has been received after the agenda for the meeting has been finalised and the notifications have been generated, you will not receive notification. In this case, you will need to track the progress of the application on the council's website <https://www.arun.gov.uk/planning-application-search>

Any comments that are received after the agenda has been finalised will be separately reported to the members of the Planning Committee.

Regardless of how the application is determined I will notify you of the decision.

Yours sincerely



**Neil Crowther**  
**Group Head of Planning**

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

**If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.**

**To register to receive notification of planning applications in your area, please go to**  
<https://www1.arun.gov.uk/planning-application-finder>