

u/87/19/PL  
**Nicola Spencer**

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**From:** Nicola Spencer  
**Sent:** 01 May 2019 11:03  
**To:** [REDACTED]  
**Subject:** FW: Further Information Required on Your Ref: PP-06776872 Our Ref: LU/87/19/HH  
**Attachments:** scan\_nicola.spencer\_2019-04-12-13-02-47.pdf; scan\_nicola.spencer\_2019-04-12-13-03-43.pdf

Dear Mr Clarke

The original application and the subsequent on hold letter is viewable on the website under LU/87/19/HH as the original application came in as a granny annex. When the officer got the application they realised it is in fact a new dwelling so the application was put on hold while we sort out the additional info that is needed. Once it is sorted out we will amend the reference so that it ends in PL. The applicants have paid the additional fee and did provide some of the additional information.

However ( I will forward you the extra info he supplied by separate email) the plans and information are not sufficient hence my email below. I think when you see both together you will understand the issues but if you need further clarification I am happy to discuss. It may be easier to do it over the phone than via email.

Yours sincerely

Nicola

Nicola Spencer | Technical Support Manager, Planning Department, Arun District Council | Location: First floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Internal: 37446 | External: +44 (0) 1903 737500 ext 37446 | E-mail: [nicola.spencer@arun.gov.uk](mailto:nicola.spencer@arun.gov.uk)

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**From:** Nicola Spencer  
**Sent:** 12 April 2019 13:22  
**ToSubject:** RE: Further Information Required on Your Ref: PP-06776872 Our Ref: LU/87/19/HH

Dear Mr Cramer

I am emailing Ms Stalder as I note your email had no reply on it.

Thank you for providing the fee and biodiversity statement. However the plans you have provided are still not correct. The following need to be resolved

- 1 I am not sure if you are aware but all the plans you submit will form part of the planning permission if it is approved and you will have to build exactly to the plans. You have only roughly drawn the new dwelling and red and blue edges these need to be accurately drawn as we will measure from these plans.
- 2 The blue edge needs to be drawn onto the Location plan (1:1250 scale) not the block plan, (1:500 scale)
- 3 I am sorry but the access you have indicated is not correct. Basically the red edge would need to be extended to be around the area you have shown as hatched as the red edge must go up to the public highway. It is fine to hatch it to indicate it is the access, but it must be within the red edge and there should be a key indicating that the hatching relates to the access and indicate whether it is a vehicular or pedestrian access. If vehicular you will also need to show visibility spays which must also be incorporated into the red

edge. If you require guidance on visibility splays you will need to contact West Sussex County Council Highways. The only contact name I have for this is [REDACTED]

- 4 From the block plan it would appear that the visibility splays would encroach onto the properties either side of the drive way to the garage compound so you will need to complete Certificate B on the application form and return it to me and serve notice to both properties. I attach a certificate for you to complete and a notice form which you can use to serve on the other landowners.
- 5 From our telephone conversation you indicated that the garage compound was owned by West Sussex County Council so you will have to serve notice on them as well or whoever owns the compound.

I hope this email is clear but you may find it easier to speak to me again. If you wish to ring me to discuss or wish to make an appointment to come in and resolve this, please ring me on 01903 737500 Ext 37446.

Yours sincerely

**Nicola Spencer** | Technical Support Manager, Planning Department, **Arun District Council** | Location: First floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

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**From:** Amanda Scholes **On Behalf Of** Planning.Responses  
**Sent:** 09 April 2019 09:13  
**To:** Nicola Spencer  
**Subject:** FW: Further Information Required on Your Ref: PP-06776872 Our Ref: LU/87/19/HH

**From:** Simon Cramer  
**Sent:** 08 April 2019 14:08  
**To:** Planning.Responses  
**Subject:** Fwd: Further Information Required on Your Ref: PP-06776872 Our Ref: LU/87/19/HH

Dear Nicola Spencer

Please find attached updated block plans and the biodiversity statement. At the end of the garden are a couple of conifer trees which will need to be felled. I have answered yes to nesting birds as there is a potential that in the right season birds could feasibly nest.

The additional fee will be paid via Arun councils website as discussed.

Regards Simon Cramer & Sarah Stalder

----- Forwarded message -----

**From:** Sarah Stalder >  
**Date:** Mon, 8 Apr 2019, 09:51  
**Subject:** Fwd: Further Information Required on Your Ref: PP-06776872 Our Ref: LU/87/19/HH  
**To:**

----- Forwarded message -----

**From:** <[planning.responses@arun.gov.uk](mailto:planning.responses@arun.gov.uk)>  
**Date:** Fri, Apr 5, 2019 at 12:49 PM  
**Subject:** Further Information Required on Your Ref: PP-06776872 Our Ref: LU/87/19/HH  
**To:**

## Nicola Spencer

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**From:** Nicola Spencer on behalf of Planning.Responses  
**Sent:** 01 May 2019 11:05  
**To:** [REDACTED]  
**Subject:** FW: Further Information Required on Your Ref: PP-06776872 Our Ref: LU/87/19/HH  
**Attachments:** LU\_87\_19\_HH\_123055\_392833.pdf; Biodiversity-Checklist-LU\_87\_19\_HH.pdf; stalder.cramer11250\_2.pdf; stalder.cramer1500\_2.pdf

Dear Mr Clarke

This is the email with the additional information that was provided by Mr Cramer.

Yours sincerely

Nicola

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