



Greens the Signmakers Limited
Brighton Street
Hull
HU3 4UW

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: LU/83/17/A

Your Ref:

**Please ask for:
Charlotte Spencer
01903 737711**

Dear Mr Walker

28th March 2017

**Town & Country Planning (Control of Advertisement) (England) Regulations 2007 (as amended)
Application for Consent to Display an Advertisement(s)**

Development See Application Form

Location Wickes Building Supplies Broad Piece Littlehampton

Thank you for your recent application which I received on 10th March 2017. It is being validated by Charlotte Spencer who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan

The site does not wholly fit within the location plan. Please submit one at a higher scale.

Elevations

Please submit proposed elevations drawn to a stated metric scale such as 1:50 or 1:100. These elevations need to demonstrate all dimensions of the signs including the height from the ground to the base.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **11th April 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL' followed by a stylized flourish.

Karl Roberts
Director Planning & Economic Regeneration