ARUN
DISTRICT COUNCIL

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 716019
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

Mr R Boxall
147 Offington Drive
Worthing
West Sussex
BN14 9PU

Your Ref:
Our Ref : LU/78/11/
Please ask for:
Mr J Smith
Direct Dial 01903 737761

23rd March 2011

Dear Mr Boxall

The Town and Country Planning Act 1990 (as amended)

Proposed front extension to garage and entrance porch. New side window in north elevation
64 St Marys Close Littlehampton BN17 5QQ

Receipt No P86694 Amount: £ 150.00 **VAT Number** 193 5586 24
TOTAL PAID: £ 150.00

Thank you for your recent planning application, which was accepted as a valid application on 21st March 2011. It is being dealt with by Mr J Smith who will be able to help you by telephone, should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This Council is legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 21st April 2011 which is the end of the advertising period.

If you have not received a decision by 16th May 2011 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Town and Country Planning Act within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Customer Support Unit, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN.

Please be aware that some of our correspondance including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes thoughout the course of the application.

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations.You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk. If you are in any doubt you will need to submit a formal Building Regulations submission.