



Arun District Council
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Tel: 01903 737756
www.arun.gov.uk

Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	10
Suffix	
Property Name	Vernon House
Address Line 1	Maltravers Drive
Address Line 2	
Address Line 3	West Sussex
Town/city	Littlehampton
Postcode	BN17 5EY

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
503294	101882

Description

Applicant Details

Name/Company

Title

Mr

First name

James

Surname

Quick

Company Name

Liaise Group Limited

Address

Address line 1

Highbury Crescent Rooms

Address line 2

70 Ronalds Road

Address line 3

Town/City

London

County

Country

Postcode

N5 1XA

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

- ☐ Yes
- ☒ No

Does the proposal consist of, or include, a change of use of the land or building(s)?

- ☐ Yes
- ☒ No

Has the proposal been started?

- ☐ Yes
- ☒ No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

1. Planning permission was granted in 1969 for use of the property as a 'residential home for blind persons' (LPA Ref: LU/261/69). This is a use that falls within Use Class C2. The scheme was lawfully implemented in accordance with the 1969 permission. No limitations to the exact use within Use Class C2 was specified as part of the permission.

2. More recently, a lawful development certificate was issued for the proposed use of the building as a residential family assessment centre (also falling within Use Class C2) (LPA Ref: LU/21/22/CLP). The Council agreed that as it falls within the same use class, it would not be development and is therefore lawful, not requiring the submission of a planning application.

3. An alternative supporting living use (also falling within Use Class C2) is now proposed. As with application LU/21/22/CLP, as it falls within the same use class, it would not be development and is therefore lawful.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

Please see covering letter.

Select the use class that relates to the existing or last use.

C2 - Residential institutions

Information about the proposed use(s)

Select the use class that relates to the proposed use.

C2 - Residential institutions

Is the proposed operation or use

- ☒ Permanent
☐ Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

The proposed use is as supporting living accommodation for adults with complex care needs (a Class C2 use). The site has a lawful planning use for Class C2 purposes and the 1969 permission does not restrict the use to any specific type of residential institution. As such the site can be used for any purpose within Use Class C2 without the need for planning permission. Please see covering letter for further details.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Interest in the Land

Please state the applicant's interest in the land

- ☐ Owner
- ☐ Lessee
- ☐ Occupier
- ☒ Other

If Other, please give the names and addresses of anyone who has an interest in the land and state the nature of their interest (if known)

***** REDACTED *****

Have they been informed of the application?

- ☒ Yes
- ☐ No

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Adrian Kearley

Date

25/03/2026