



Architectural Designs
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Our Ref: LU/6/18/PD

Please ask for:

**Mrs A Gardner
01903 737529**

19 February 2018

Dear Mr C Rutter

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (General Permitted Development) Order 2015 Schedule 2
Part 3, Class M**

Description	Prior notification under Class M for a change of use from shop (Class A1) to dwelling house (Class C3).
Location	70 High Street Littlehampton,,
Receipt No:	P106676 Amount £ 80.00
Receipt No:	P106968 Amount £ 92.00

Thank you for your notification received on 9th January 2018, I am writing to acknowledge that it was accepted as valid on 8th February 2018 and is now being assessed to ensure that the proposal complies with the conditions, limitations or restrictions under the above Order and whether sufficient information has been provided to establish this requirement.

If you have any concerns about the way that the council has described your proposed work you should contact the case officer: Mrs A Gardner who will be dealing with your application, to discuss the matter.

The Council will publicise this application by means of a site notice on or near the application site and on our website. The notice needs to be displayed for not less than 21 days. **The notice and folder remain the property of Arun District Council and MUST NOT BE REMOVED and remain in place for the officer to collect after the 21 days have expired** If there are any problems with regards to the site notice (e.g. vandalism), please contact your case officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 22nd March 2018.

You can follow how your application is progressing on the council's website:

www.arun.gov.uk/planning

Please do not hesitate to contact the case officer if you have any queries.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning

Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.