

Application for listed building consent for alterations, extension or demolition of a listed building.

Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	13
Suffix	
Property name	
Address line 1	South Terrace
Address line 2	
Address line 3	
Town/city	Littlehampton
Postcode	BN17 5NZ
Description of site location must be completed if postcode is not known:	
Easting (x)	503591
Northing (y)	101517
Description	

2. Applicant Details

Title	Mr
First name	Ross
Surname	Anderson
Company name	
Address line 1	44 Carholme Road
Address line 2	
Address line 3	
Town/city	London

2. Applicant Details

Country	
Postcode	SE23 2HS
Are you an agent acting on behalf of the applicant?	
Primary number	
Secondary number	
Fax number	
Email address	

☐ Yes ☐ No

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Roof - mortar flashing needs to be renewed in lead flashing.
Re-pointing to the brick work and repair cornice/dental course to the front.
3 windows on the top floor are poorly double glazed and need to be replaced with more period sympathetic windows.
Repair and refurbish 9 wooden sash windows
Balcony - Felt covered canopy needs replacing and balcony needs refurbishing/repainting.
2 sets of wooden balcony doors need repair/refurbishing.
Skirting board in lower ground floor is rotten needs replacing.
Render to the front (brick) and rear (flint) walls is poor and requires repairs.
Front door entrances to lower ground floor and ground floor need refurbishing/repainting.
Repaint front brickwork.
Replaster, paint front entrance hallway.
Lower ground floor remove toilet from utility room.
Top floor bathroom – retile, add tiles & add shower unit.
Front steps and steps leading to the lower ground floor should be reformed.

Has the development or work already been started without consent?

☐ Yes ☐ No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
☐ Grade I
☐ Grade II*
☐ Grade II

Is it an ecclesiastical building?

☐ Don't know ☐ Yes ☐ No

6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

☐ Yes ☐ No

7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

☐ Yes ☐ No

8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

☐ Yes ☐ No

9. Listed Building Alterations

Do the proposed works include alterations to a listed building? ☐ Yes ☐ No

10. Materials

Does the proposed development require any materials to be used? ☐ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown list to select the type, clicking 'Add' and entering all the details in the popup box

Type	Existing materials and finishes	Proposed materials and finishes
External Walls	Brick. Lime mortar	Brick. Lime mortar
Roof covering	Slate tiles. Concrete mortar	Slate tiles. Lead flashing
External Doors	Wood	Wood
Internal Walls	cement & lime plaster	lime plaster
Windows	3 x PVC double glazed windows	3 x timber single glazed Georgian style windows
Other Front steps - upper/lower entrances	stone?	similar stone
Other Balcony	wood	wood

Are you submitting additional information on submitted plans, drawings or a design and access statement? ☐ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

13 South Terr renov plan
13 South Terrace photos

11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? ☐ Yes ☐ No

If Yes, please provide details:

Discussed with Martyn Gibbons at 14 South Terrace. Tried contacting & left message with Managing Agent of 12 South Terrace - David Fitness & Co

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
- ☐ The applicant
- ☐ Other person

13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☐ No

14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

14. Authority Employee/Member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

15. Certificates

CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Owner

1	
Name of Owner	Mr Andrew Thompson
Number	13
Suffix	
House Name	
Address line 1	South Terrace
Address line 2	
Town/city	Littlehampton
Postcode	BN17 5NZ
Date notice served	10/03/2021

Person role

☒ The applicant

☐ The agent

Title	Mr
First name	Ross
Surname	Anderson
Declaration date (DD/MM/YYYY)	11/03/2021

☒ Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application) 11/03/2021