

Design and Access Statement
13 South Terrace
Littlehampton
BN17 5NZ

3rd March 2021

Dear Sir Madam,

We believe the proposals for works to this property are wholly consistent with repairing and refurbishing existing features not adding new features or making any major alterations. As detailed below the intention is to protect the property, repair damage caused by the elements to timber, brickwork and the slate roof and prevent further deterioration.

We have spoken to our neighbour at 14 (Martyn Gibbons) and he has been very helpful sharing his experiences of project managing the renovation of his property.

I also had a long discussion with David Fuller (Fullers did our survey). His company is currently involved with the renovations of another property on South Terrace.

We respect the historical integrity of the property and want to ensure these are protected for generations of owners to come.

Proposed works;

- Roof - mortar flashing needs to be renewed in lead flashing.
- Re-pointing to the brick work and repair cornice/dental course to the front.
- 3 windows on the top floor are poorly double glazed and need to be replaced with more period sympathetic windows.
- Repair and refurbish 9 wooden sash windows
- Balcony - Felt covered canopy needs replacing and balcony needs refurbishing/repainting.
- 2 sets of wooden balcony doors need repair/refurbishing.
- Skirting board in lower ground floor is rotten needs replacing.
- Render to the front (brick) and rear (flint) walls is poor and requires repairs.
- Front door entrances to lower ground floor and ground floor need refurbishing/repainting.
- Lower ground floor remove toilet from utility room.
- Top floor bathroom – retile, add tiles & add shower unit.
- Repaint front brickwork.
- Replaster, paint front entrance hallway.
- Front steps to the upper floors and steps leading to the lower ground floor should be reformed.☐

Please contact us if you have any questions or need further information.

Yours sincerely

Ross and Kim Anderson