

[REDACTED]

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

Note: I occasionally send emails outside of working hours. If this arrives outside your normal working hours, please do not feel compelled to respond immediately

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**From:** Colm McKee [REDACTED]  
**Sent:** 25 May 2022 16:22  
**To:** Julie Grieves <Julie.Grieves@arun.gov.uk>  
**Subject:** Re: FW: LU/60/22/PL - CIL

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Hi Julie

Sorry for the delay - I will gather this information and submit it as soon as we have it available.

The applicants are the new owners so we do not have all of the information immediately available, however, we will have this with you as soon as possible

Kind regards

Colm  
COLM MCKEE  
PLANNING CONSULTANT  
[REDACTED]

I'm generally busy so please email me if you would like to arrange a call

On Wed, Apr 13, 2022 at 9:27 AM Julie Grieves <Julie.Grieves@arun.gov.uk> wrote:

Dear Sir,

I emailed you on the 9<sup>th</sup> March requesting 'in use' proof. I have not heard from you. Just so you are aware, if you cannot provide this information, CIL will be chargeable on the whole development.

Utility bills/Council Tax bills and sworn statements are all types of proof we accept.

Kind regards,

Julie

**Julie Grieves**

Community Infrastructure Levy Officer



**T:** 01903 737500 ext.37448

**E:** [julie.grieves@arun.gov.uk](mailto:julie.grieves@arun.gov.uk)

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**From:** Julie Grieves  
**Sent:** 09 March 2022 10:41  
**Subject:** LU/60/22/PL - CIL

Dear Mr McKee,

I am emailing today with regards to the above planning application and CIL.

HMO's are CIL Liable. However, if you can deduct existing in use floor area as long as you can provide proof that the building has been in lawful use for a continuous period of 6 months within the last 3 years.

Utility bills, council tax records and sworn statements are acceptable forms of proof.

I look forward to hearing from you.

Kind regards,

Julie

**Julie Grieves**

Community Infrastructure Levy Officer



**T:** 01903 737500 ext 37448

**E:** [julie.grieves@arun.gov.uk](mailto:julie.grieves@arun.gov.uk)

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