



Mr R Brown
4 Norfolk Place
Littlehampton
West Sussex
BN17 5PD

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: LU/60/18/PL
Your Ref:

Please ask for:
Mrs J Grieves
01903 737500 x 37448

Dear Mr Brown

9th March 2018

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission

Development Modification of scheme for units 1 to 3 approved as part of Application Number LU/386/17/PL - proposal to form dormer on east side of roof to provide new second floor rooms in roof space

Location Sunnymede Courtwick Lane LITTLEHAMPTON

Thank you for your recent application which I received on 1st March 2018. It is being validated by Mrs J Grieves who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please forward amended application forms. The application number stated in this form relates to a different site.

A fee will not be required. You may benefit from a 'free go' once following an approval as long as its the same character or description & same applicant/agent and is received with in 1year of the approval date

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **23rd March 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning