Arun District Council
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Tel: 01903 737756
www.arun.gov.uk

Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 10

Suffix:

Property Name:

Address Line 1: Field Place

Address Line 2:

Address Line 3: West Sussex

Town/city: Littlehampton

Postcode: BN17 6ET

Description of site location must be completed if postcode is not known:

Easting (x): 502918

Northing (y): 102318

Description:

Applicant Details

Name/Company

Title

Miss

First name

Sarah

Surname

Lewis-Tulett

Company Name

Address

Address line 1

10 Field Place

Address line 2

Sompting

Address line 3

Town/City

Littlehampton

County

Country

United Kingdom

Postcode

BN176ET

Are you an agent acting on behalf of the applicant?

- ○ Yes
- ⊘ No

Contact Details

Primary number

[redacted]

Secondary number

Fax number

Email address

[redacted]

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

- [x] Yes
- [ ] No

If Yes, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions)

This Proposal is for a garden room which will have mains electricity but no water or sewage. it will be used as a pottery room for personal use only. it will measure maximum of 5 metres by 3 metres - 15 Metres squared. No taller than 2.4 meters from ground level, with glazed windows and doors. It will be within 1 metre of the garden wall at the end of the garden and the side of the garden. There will be no sleeping or accomodation. The Garden is at the front of the house but does not front a highway. All 4 sides of the garden will be walled / fenced. There is no highway. There is a minor road between the house and the garden which is a dead end (one neighbour right of way) which would not be affected. The garden backs onto a school car park.

Does the proposal consist of, or include, a change of use of the land or building(s)?

- [ ] Yes
- [x] No

Has the proposal been started?

- [ ] Yes
- [x] No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

We are moving to this property and currently there is an old shed in the garden and we would like to replace it with a pottery room for personal use only. Other neighbours have gained permission to build garages, outhouses in their front gardens.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

Select the use class that relates to the existing or last use.

Other

Other (please specify)

Front Garden

Information about the proposed use(s)

Select the use class that relates to the proposed use.

Other

Other (please specify)

personal use of front garden room for pottery making for personal use only.

Is the proposed operation or use

- [x] Permanent
- [ ] Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

We are moving to littlehampton and have purchased this property. The garden was originally allotments and is not attached to the property. We wish to put a solid timber construction garden room in the garden for sole use of a pottery room. Other front gardens in the small terrace have a range of garages /sheds in their gardens but we have been advised we should seek lawful development.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [ ] Yes
- [x] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [ ] The agent
- [x] The applicant
- [ ] Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- [ ] Yes
- [x] No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ○ Yes
- ◉ No

Interest in the Land

Please state the applicant's interest in the land

- ◉ Owner
- ○ Lessee
- ○ Occupier
- ○ Other

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Sarah Lewis-Tulett

Date

14/03/2025