ARUN
DISTRICT COUNCIL

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: LU/50/11/L
Your Ref:

Mrs D Sheridan-Young
St John's Cottage
6 Norfolk Place
Littlehampton
West Sussex
BN17 5RD

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Please ask for:
Mrs S Honney-Bayes
01903 737500 Ext 37445

24th February 2011

Dear Mrs Sheridan-Young

Planning (Listed Buildings and Conservation Areas) Act 1990
Town and Country Planning Development Management Procedure Order 2010 (as amended)

Application for Listed Building Consent for a wall built with concrete and new bricks to be demolished (the old pillars and old flint wall to remain) to allow parking for a small vehicle St John's Cottage 6 Norfolk Place Littlehampton

Thank you for your recent application which I received on 21st February 2011. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

I require 1 electronic or 3 paper copies of a block/site plan in accordance with the guidance notes available on our website detailed below (click on National List).

I require 1 electronic or 3 paper copies of a location plan in accordance with the guidance notes available on our website detailed below (click on National List).

Please provide 1 electronic or 3 paper copies of existing and proposed plans at a scale of 1:50 or 1:100 in accordance with the guidance notes available on our website detailed below (click on National List).

Please provide 1 electronic or 3 paper copies of existing and proposed elevations in accordance with the guidance notes available on our website detailed below (click on National List).

Please provide a design and access statement in accordance with the guidance notes available on our website detailed below (click on National List).

The application form has not been completed fully. Please complete sections 4, 6, 8, 10, 11 & 13 (copy of form enclosed).

Please submit 1 electronic or 3 paper copies of a Heritage Statement in accordance with the guidance notes available on our website detailed below (click on Local List).

Please complete the validation checklist - all boxes must be completed even if not applicable. The checklist and guidance notes are available on our website detailed below (Miscellaneous - Listed building application to alter, extend or demolish - and click on Checklist)

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