

Mr Owen Lewis
4 Sandfield Avenue
Wick
Littlehampton
BN17 7LL

Dear Mr Lewis,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015 - Article 39

Lawful Development Certificate for a Proposed Use or Development

Development: Removal of existing brick paving to footprint of new proposed w.c extension area and stack for re - use , Excavate down to formation levels ready to receive new 450mm wide x 1000mm deep concrete strip foundations and clear all oversite from reduced dig out and clear to skip at rear of property. Install new w.c foul drainage and all associated connections required into existing manhole and perform test. Install new concrete footings to foundation plan and allow the concrete to cure for 48 hours prior to further work commencing on site. From this point the bricklayers will start to install inner leaf ,cavity and outer leaf blockwork walls including insulation ,DPC and associated wall ties up to the height of 800mm. The next stage of the build would be to construct timber walls on top of the new blockwork with 145mm x 44mm C24 treated timber studs fixed at 400mm centres ready to receive the cut and pitch roof. Install cut and pitch roof with again 145mm x 44mm treated timbers at 400mm centres form opening for new small 450mm x 720mm roof light- all carpentry works will be inline with current building regulations. Once the roof is completed then the roof membrane and roofing battens will be installed to ensure the extension is water tight. The external wall build up can then also start as per specification and regulations .Roofer to then chase out existing outer brickwork and install new code 5 lead flashing fixed off by lead wedges in-between the existing mortar. Once the leadwork is chased out ready then the roofer will install the flashing kit to the small rooflight. From this point the roofer will install approx. 400mm x 250mm slate tiles with clout nails every fourth row into timber battens to match existing to main roof construction. 1st fix mechanical and electrical to current layout plan will start along with installing the new door and window within the w.c Then following on from this the new timber walls and roof construction will receive full fill insulation in-between the new studs with air tightness plastic over the top prior to plaster boarding. All new timbers walls and ceilings to receive 32mm insulation/plaster board to face of walls. As regards to the w.c walls and ceiling the same build up applies but we will use sound bloc plasterboard for additional privacy. All plaster board joints to receive scrim tape and angle beads installed to corners prior to plastering. Plastering to apply base coat and finish coat to all walls

and ceilings with a 3mm skim as the finish. Plastering to have 3 days to dry out before decorations and second fix can start. Decorator to apply a mist coat and 1st coat to all walls ,ceilings and roof into rooflight. Install new floor finish to w.c and lobby area. From this point the second fix mechanical and electrical will start and will be completed within 1 week. Carpenter will then follow on with his second fix works of which include boxing in drainage / pipes, door linings architectures and skirting boards.

Location: 4 Sandfield Avenue Littlehampton BN17 7LL

Thank you for your application submitted via the internet on 19th February 2026. It has been downloaded and will be checked for validity by the Technical Support Unit. It has been allocated the reference number LU/41/26/CLP.

Once your application has been checked we will contact you again.

This letter does not confirm validity of the application/documentation submitted.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>