

Application for a Lawful Development Certificate for a Proposed use or development.
Town and Country Planning Act 1990: Section 192, as amended
by section 10 of the Planning and Compensation act 1991.
Town and Country Planning (Development Management Procedure) (England) Order 2015

Publication of applications on planning authority websites.
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title:	Mrs	First Name:	Kayleigh	Surname:	Munroe
Company name:					
Street address:	1 Corallina Cottages				
	Toddington Lane				
Town/City:	LITTLEHAMPTON				
Country:					
Postcode:	BN17 7FU				
Are you an agent acting on behalf of the applicant?				☐ Yes	☐ No

2. Agent Name, Address and Contact Details

No Agent details were submitted for this application

3. Site Address Details

Full postal address of the site (including full postcode where available)

House:		Suffix:	
House name:	1 Corallina Cottages		
Street address:	Toddington Lane		
Town/City:	LITTLEHAMPTON		
Postcode:	BN17 7FU		

Description of location or a grid reference
(must be completed if postcode is not known):

Easting:	503294
Northing:	103911

Description:

lawful development
certificate for a proposed
child minding service.

4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: First name: Surname:

Reference:

Date (DD/MM/YYYY): (Must be pre-application submission)

Details of the pre-application advice received:

I spoke with Rose over the telephone regarding my application and was advised to submit this application for a certificate of lawfulness for a proposed use or development and include information on the number of children I would be expecting to look after and the days/hours I would anticipate operating.

5. Lawful Development Certificate - Interest in Land

Please state the applicant's interest in the land:

☒ a) Owner ☐ b) Lessee ☐ c) Occupier ☐ d) Other

5. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

7. Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful:

I am not planning on changing the main purpose of the property- it is (and still will be) our family home, I am just looking to work from home as a childminder.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application:

If you consider the existing or last use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended) state which one:

Information about the proposed use(s)

If you consider the proposed use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:

Other

Childminding service within my home address.

Is the proposed operation or use:

☒ Permanent ☐ Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

I believe that the service is something which would be greatly helpful within the area; there is a large new development underway across the road and as a new Mother I found that childminding services are in demand within the area. I am not planning on working extended hours; the plan will be to look after children between 8am and 6pm Monday-Friday, as required. I plan on making use of local amenities (parks, beaches, national trust sites and other attractions) so as to not be in the house at all times. My garden is not the largest so I would not expect that there will be lots of noise/running around.

8. Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

☐ Yes ☒ No

Does the proposal consist of, or include, a change of use of the land or building(s)?

☒ Yes ☐ No

3. Description of Proposal

If Yes, please give a full description of the scale and nature of the proposed use, including the processes to be carried out, any machinery to be installed and the hours the proposed use will be carried out:

I am hoping to start a childminding business from my home address- there will be no structural changes. I plan/hope to operate Monday-Friday between the hours of 8am and 6pm, as required. The maximum number of children I would be permitted to look after would be 6 under the age of 8 years old, with a maximum of 3 under fives. I already have my 17 month old son at home, so I would expect that during school hours, I would have probably only another 2 children.

If Yes, fully describe the existing or the last known use, with the date when this use ceased:

At present the property is purely residential.

Has the proposal been started?

☐ Yes ☒ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ The agent ☒ The applicant ☐ Other person

10. Declaration

I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/ drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.



Date

02/02/2018

Warning:
The amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information with intent to deceive. Section 193(7) enables the authority to revoke, at any time, a certificate they may have issued as a result of such false or misleading information.

