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Our Ref: LU/414/17/PL
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Cooper

9th January 2018

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission

Development Change of use of lower ground floor restaurant (A3 Food & Drink) to shop (A1 Shops), demolition of existing garage, conversion of shop & residential space to provide 6 No. one bedroom flats (five additional units) to include first & second floor extensions & stairtower (resubmission following LU/71/17/PL & LU/243/17/PL).

Location 56-57 Pier Road Littlehampton

Thank you for your recent application which I received on 14th December 2017. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

No fee accompanied this submission. Please forward the amount of £1925.00 to this office.

Please confirm the amended description is satisfactory.

The proposed north and south upper ground floor plans and elevations do not accord. Please amend accordingly.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **23rd January 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning