

WSSC Local Development Division (Includes ROW/Archaeology/ Ecology/ Highways/Reg3/4/Strategic)	WSE	
WSSC Design Section (Listed Building Consultations only)	WSD	
Agricultural Appraisal	WAA	
West Sussex Waste Disposal	WWD	
Trading Standards	WTS	
Commission for Social Care Inspection	RHU	
Playschool Registration Unit	PRU	
Highways Agency and Consultants Interoute	HA & MO	
English Heritage (Parks/Gardens Special Interest only)	EH2	
West Sussex Health Authority (Eastern Area)	WHA	
West Sussex Health Authority (Western Area)	CHA	
Southern Water	SWW	
Environment Agency (Zone 2, 3 or 2/3)	EA	
Portsmouth Water Co.	PW	
South Downs Joint Committee	SCB	
Railway consultee	RP	
English Nature	EN	
Sussex Police	POL	
English Heritage (for apps affecting grade 1 or 2* LB's)	EH	
Garden History Society	GHS	
Health & Safety Executive	HSE	
Government Office for the South East	MFF	
Sport England South East	SPO	
West Sussex Fire and Rescue (Water And Access Management)	WFW	
Department for Environment, Food & Rural Affairs	DEF	
The Countryside Agency	COA	
South East England Regional Assembly	SEE	
Commission for Architecture & the Built Environment	CAB	
Western Sussex Primary Care Trust	PCT	
South East Economic Development Agency	ECD	
Ofcom Wind Farm Enquiries	OFC	
The Theatres Trust	TTT	
Estates Property	PS	
Adjoining Council (Worthing/ Chichester/Horsham/ North Mundham Parish Council)	WOR/CHI/HOR/ NMP	
Landscapes	LDS	
Aboriculturist	HOR	
Environmental Health	FS	
Leisure Services	TL	
Concessions Officer	CON	
Engineers - All to go to Brian Holland + Fluvial flooding (Simon Power) END or Coastal Protection (Roger Spencer) ENC or Structural (Bruce Taunton) ENS	ENG	
Council Tax	CTR	
Building Control	BC	
Economic Regeneration	ER	
Housing Policy	HOU	
Housing Management	CHO	
Local Plans	FP	
Conservation Officer	CO	
Planning Solicitor	LEG	
Elections	EL	
Bognor Regis Task Force	BTF	
Car Parks	CAR	
Environmental Amenities and Community Safety	EAC	
Parish Council		
TSU WILL ALWAYS DO:		
CAAC - any app falling within a Conservation Area (enter group code CAA)		
Six Societies - any demolition to a listed building (AMS, CBA, GG, SPA, VS + EH for principle demolition + LOCAL GROUPS ABS, LVC, FVS, AS, EPK, FCG, FNV)		
Mark Everson - any tree applications (HOR)		
Environment Agency - if development in a flood plain		
Southern Water - development over a public sewer or If in Barnham Drainage Area		
Adjoining Parish/Town Council if Dual Parish application		
Anything with a wind turbine consult NATS (use code WFC)		



Bryceson Shaw Associates
2 Wellesley Court
Fitzalan Road
Littlehampton
West Sussex
BN17 5JW

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 716019
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning
Our Ref: LU/3/11/
Your Ref:

Please ask for:
Mr J Smith
Direct Dial 01903 737761

Dear Sir/Madam

6th January 2011

The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010 (as amended)

Minor amendments to LU/44/10. Rear extension. Garden store. New entrance drive and crossover
Berry House Berry Lane Littlehampton

Thank you for your recent application which I received on 5th January 2011. It is being dealt with by Mr J Smith who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

No fee accompanied your application as is required by the Regulations. I suggest that the required fee is £150 and would be grateful if you would forward this amount to me as soon as possible.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/cgi-bin/buildpage.pl?mysql=3390>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 20th January 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours faithfully



Karl Roberts
Assistant Director Planning Services &
Housing Strategy



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 716019
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Bryceson Shaw Associates
2 Wellesley Court
Fitzalan Road
Littlehampton
West Sussex
BN17 5JW

Your Ref:
Our Ref : LU/3/11/
Please ask for:
Mr J Smith
Direct Dial 01903 737761
7th January 2011

Dear Sir/Madam

The Town and Country Planning Act 1990 (as amended)

Minor amendments to LU/44/10. Rear extension. Garden store. New entrance drive and crossover

Berry House Berry Lane Littlehampton BN17 5HD

Receipt No P85992	Amount: £ 150.00	VAT Number 193 5586 24
TOTAL PAID: £ 150.00		

Thank you for your recent planning application, which was accepted as a valid application on 6th January 2011. It is being dealt with by Mr J Smith who will be able to help you by telephone, should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This Council is legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 10th February 2011 which is the end of the advertising period.

If you have not received a decision by 3rd March 2011 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Town and Country Planning Act within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Customer Support Unit, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

Please do not hesitate to contact us if you have any queries.

Yours faithfully



Karl Roberts
Assistant Director Planning Services &
Housing Strategy

Recommendation Report

Application No. 4013/11

Committee ☐ - Date _____

Delegated ☒

	Date	Signature
Prepared by Case Officer	2/3	
Agreed by Team Leader		
Agreed by H.O.P.S. / P.C.M. (if required)	2/3	
O.S. Extract requested		

Comments:

James

See comments and please speak to me.

Thanks
Nik

Proposal Attachments Details :

Proposal Name	1077Grant
Proposal Number	PP-01337803
Version Number	1
Amended Attachments Only?	No
Submission Date	2011-01-05

Attachment :

Attachment Name	The Location Plan
Status	New
File Name	1077Locmap.pdf
File Type	application/pdf
PaperSize	A4
File Size (bytes)	83757
Document Reference	1077Location
Document Comments	
Date File Uploaded	2011-01-05
Being Provided By	Electronic
Scale Bar Included?	Yes
Been Printed?	Yes
Date Details Amended	

Attachment :

Attachment Name	Block Plan of the Site
Status	New
File Name	1077_01_01.pdf
File Type	application/pdf
PaperSize	A3
File Size (bytes)	110585
Document Reference	drg1
Document Comments	
Date File Uploaded	2011-01-05
Being Provided By	Electronic
Scale Bar Included?	Yes
Been Printed?	Yes
Date Details Amended	

Attachment :

Attachment Name	Block Plan of the Site
Status	New

File Name	1077_01_02.pdf
File Type	application/pdf
PaperSize	A3
File Size (bytes)	178784
Document Reference	drg2
Document Comments	
Date File Uploaded	2011-01-05
Being Provided By	Electronic
Scale Bar Included?	Yes
Been Printed?	Yes
Date Details Amended	

Attachment :

Attachment Name	Block Plan of the Site
Status	New
File Name	1077_01_03.pdf
File Type	application/pdf
PaperSize	A3
File Size (bytes)	114930
Document Reference	drg3
Document Comments	
Date File Uploaded	2011-01-05
Being Provided By	Electronic
Scale Bar Included?	Yes
Been Printed?	Yes
Date Details Amended	

Attachment :

Attachment Name	Block Plan of the Site
Status	New
File Name	1077_01_04.pdf
File Type	application/pdf
PaperSize	A3
File Size (bytes)	106624
Document Reference	drg4
Document Comments	
Date File Uploaded	2011-01-05
Being Provided By	Electronic
Scale Bar Included?	Yes
Been Printed?	Yes
Date Details Amended	

Attachment :

Attachment Name	Block Plan of the Site
Status	New
File Name	1077_01_05.pdf
File Type	application/pdf
PaperSize	A3
File Size (bytes)	105015
Document Reference	drg5
Document Comments	
Date File Uploaded	2011-01-05
Being Provided By	Electronic
Scale Bar Included?	Yes
Been Printed?	Yes
Date Details Amended	

Attachment :

Attachment Name	Site and Other Plans
Status	New
File Name	1077_01_06.pdf
File Type	application/pdf
PaperSize	A3
File Size (bytes)	156427
Document Reference	drg6
Document Comments	
Date File Uploaded	2011-01-05
Being Provided By	Electronic
Scale Bar Included?	Yes
Been Printed?	Yes
Date Details Amended	

Application fee for: 1077Grant (1337803)

Application type: Householder

Exemptions

No exemptions have been applied

Fee Calculation

Fee for Householder	150.00
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Reductions

No reductions have been applied

Payment

Payment method: Cheque

Total

Amount due	150.00
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