

## Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

### Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.  
If you require any further clarification, please contact the Authority's planning department.

### 1. Applicant Name, Address and Contact Details

|                 |                                               |             |                                   |          |                                     |
|-----------------|-----------------------------------------------|-------------|-----------------------------------|----------|-------------------------------------|
| Title:          | <input type="text"/>                          | First name: | <input type="text" value="Owen"/> | Surname: | <input type="text" value="Costen"/> |
| Company name:   | <input type="text"/>                          |             |                                   |          |                                     |
| Street address: | <input type="text" value="26a Eagles Chase"/> |             |                                   |          |                                     |
|                 | <input type="text"/>                          |             |                                   |          |                                     |
|                 | <input type="text"/>                          |             |                                   |          |                                     |
| Town/City:      | <input type="text" value="Littlehampton"/>    |             |                                   |          |                                     |
| County:         | <input type="text" value="West Sussex"/>      |             |                                   |          |                                     |
| Country:        | <input type="text" value="UK"/>               |             |                                   |          |                                     |
| Postcode:       | <input type="text" value="BN17 7FF"/>         |             |                                   |          |                                     |

  

|                   |                      |                      |                      |
|-------------------|----------------------|----------------------|----------------------|
|                   | Country Code         | National Number      | Extension Number     |
| Telephone number: | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Mobile number:    | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Fax number:       | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Email address:    | <input type="text"/> |                      |                      |

Are you an agent acting on behalf of the applicant? ☒ Yes ☐ No

### 2. Agent Name, Address and Contact Details

|                 |                                              |             |                                  |          |                                     |
|-----------------|----------------------------------------------|-------------|----------------------------------|----------|-------------------------------------|
| Title:          | <input type="text" value="Mr"/>              | First Name: | <input type="text" value="Ben"/> | Surname: | <input type="text" value="Whitby"/> |
| Company name:   | <input type="text" value="BJW"/>             |             |                                  |          |                                     |
| Street address: | <input type="text" value="15 West Street"/>  |             |                                  |          |                                     |
|                 | <input type="text"/>                         |             |                                  |          |                                     |
|                 | <input type="text"/>                         |             |                                  |          |                                     |
| Town/City:      | <input type="text" value="Shoreham By Sea"/> |             |                                  |          |                                     |
| County:         | <input type="text" value="West Sussex"/>     |             |                                  |          |                                     |
| Country:        | <input type="text" value="United Kingdom"/>  |             |                                  |          |                                     |
| Postcode:       | <input type="text" value="BN43 5WF"/>        |             |                                  |          |                                     |

  

|                   |                                       |                                       |                      |
|-------------------|---------------------------------------|---------------------------------------|----------------------|
|                   | Country Code                          | National Number                       | Extension Number     |
| Telephone number: | <input type="text"/>                  | <input type="text"/>                  | <input type="text"/> |
| Mobile number:    | <input type="text"/>                  | <input type="text" value="REDACTED"/> | <input type="text"/> |
| Fax number:       | <input type="text"/>                  | <input type="text"/>                  | <input type="text"/> |
| Email address:    | <input type="text" value="REDACTED"/> |                                       |                      |

### 3. Description of Proposed Works

Please describe the proposed works:

Has the work already been started without planning permission?

☐ Yes ☒ No

#### 4. Site Address Details

Full postal address of the site (including full postcode where available)

House:  Suffix:

House name:

Street address:

Town/City:

County:

Postcode:

Description of location or a grid reference  
(must be completed if postcode is not known):

Easting:

Northing:

Description:

#### 5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle  
access proposed to or from  
the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian  
access proposed to or  
from the public highway?

☐ Yes ☒ No

Do the proposals require any  
diversions, extinguishment and/or  
creation of public rights of way?

☐ Yes ☒ No

#### 6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

#### 7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within  
falling distance of your proposed development?

☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes ☒ No

#### 8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☒ No

#### 9. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

#### 10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☒ The agent ☐ The applicant ☐ Other person

#### 11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

##### Walls - description:

Description of *existing* materials and finishes:

Description of *proposed* materials and finishes:

##### Roof - description:

Description of *existing* materials and finishes:

Description of *proposed* materials and finishes:

## 11. (Materials continued)

### Windows - description:

Description of *existing* materials and finishes:

double glazed

Description of *proposed* materials and finishes:

windows to match existing

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

Drawing no.s 01,02,03 and validation checklist

## 12. Certificates (Certificate A)

### Certificate of Ownership - Certificate A

#### Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Title:  First name:  Surname:

Person role:  Declaration date:  ☒ Declaration made

## 12. Certificates (Agricultural Land Declaration)

### Agricultural Land Declaration

#### Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of an agricultural holding.

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

If any part of the land is an agricultural holding, of which the applicant is the sole tenant, the applicant should complete part (B) of the form by writing 'sole tenant - not applicable' in the first column of the table below

Title:  First Name:  Surname:

Person role:  Declaration date:  ☒ Declaration Made

## 13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.



Date