

Application for a non-material amendment following a grant of planning permission.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	1
Suffix	
Property name	Saltmarsh House
Address line 1	Old Market Lane
Address line 2	
Address line 3	
Town/city	Littlehampton
Postcode	BN17 5FB
Description of site location must be completed if postcode is not known:	
Easting (x)	502623
Northing (y)	102107
Description	

2. Applicant Details

Title	Mr
First name	Steve
Surname	Gill
Company name	Speltham Contracts Limited
Address line 1	Wicor Path
Address line 2	Portchester
Address line 3	
Town/city	Fareham

2. Applicant Details

Country	UK
Postcode	PO16 9QU
Are you an agent acting on behalf of the applicant?	
Primary number	
Secondary number	
Fax number	
Email address	

☒ Yes ☐ No

3. Agent Details

Title	Mr
First name	Michael
Surname	Saunders
Company name	PDP Architecture LLP
Address line 1	2
Address line 2	Beechworth Road
Address line 3	
Town/city	Havant
Country	UK
Postcode	PO91AX
Primary number	
Secondary number	
Fax number	
Email	

4. Eligibility

Do you, or the person on whose behalf you are making this application, have an interest in the part of the land to which this amendment relates? ☒ Yes ☐ No

If you are not the sole owner, has notification under article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 been given? ☐ Yes ☐ No ☒ Not Applicable

5. Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Change of use of existing ground floor retail unit (B1Business) to 3 No. flats (C3 Dwelling houses).

Reference number:	LU/45/20/PL
Date of decision	09/06/2020

5. Description of Your Proposal

What was the original application type?

Full planning permission

For the purpose of calculating fees, which of the following best describes the original application type?

- ☐ Householder development: Development to an existing dwelling-house or development within its curtilage
- ☒ Other: anything not covered by the above category

6. Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

Reconfiguration of fenestration to north and east elevations and omission of associated external amenity areas.

Are you intending to substitute amended plans or drawings?

☒ Yes ☐ No

If yes please complete the following

Old plan/drawing numbers

0003 P01

New plan/drawing numbers

28132-PD110 Proposed Floor Plans and Proposed Elevations

Please state why you wish to make this amendment

The approved plans show fenestration configuration on an existing building which did not take into account the existing services which are located on the eastern elevation. As such a non-material amendment is sought to relocate the fenestration so as not to affect the existing services (gas meter boxes/ gas pipes & electric meter boxes) and therefore not disrupt existing residents in the dwellings on the upper floors to the existing building. Likewise the north elevation fenestration showed an inset external amenity area on the back edge of footpath which would not create a desirable space for the dwelling resident and due to the beam and block floor to the existing ground floor structure would result in cold bridging issues to create such a recess which would not be practical to build.

7. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
- ☒ The applicant
- ☐ Other person

8. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

9. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

10. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

10. Declaration

Date (cannot be pre-application)

30/11/2021