



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Mr L Maddams & Mrs J Standen
20 The Millers
Yapton
BN18 0LE

Your Ref:
Our Ref: LU/371/14/PL
Please ask for:
Mr D Sullivan

3 February 2015

Dear Mr L Maddams & Mrs J Standen

The Town and Country Planning Act 1990 (as amended)

Conversion of shop to flat & erection of 1no. bungalow
9A Arundel Road Littlehampton BN17 7BY

I refer to your letter received on 3rd February 2015 requesting that the above mentioned Planning application be withdrawn.

I have adjusted my records accordingly.

Yours sincerely



Karl Roberts
Assistant Director Planning & Economic Regeneration

decw



Damian Sullivan

✓
3/2.

From: julee karlasen [redacted]
Sent: 03 February 2015 09:42
To: Damian Sullivan
Subject: 9a Arundel Road LU 371 14

Dear Mr Sullivan,

Further to our telephone conversation yesterday relating to the planning application number, LU 371 14 at 9a Arundel Road Littlehampton, may I withdraw the application.

As discussed I will resubmit the bungalow application only, in the next few days.

Thank you for your time and advice on this matter.

Regards

Julee Standen

Sent from Windows Mail



Damian Sullivan

From: [REDACTED]
Sent: 30 January 2015 11:23
To: Damian Sullivan
Subject: 9A Arundel Road

Dear Damian Sullivan,

Thank you for your e-mail – regarding 9A Arundel Road Littlehampton.

I can confirm that my company did market the property, however it was over 10 years ago and in 2005 I sold my business.

I trust that the above will suffice for your records, if you require any further information please do not hesitate to contact me.

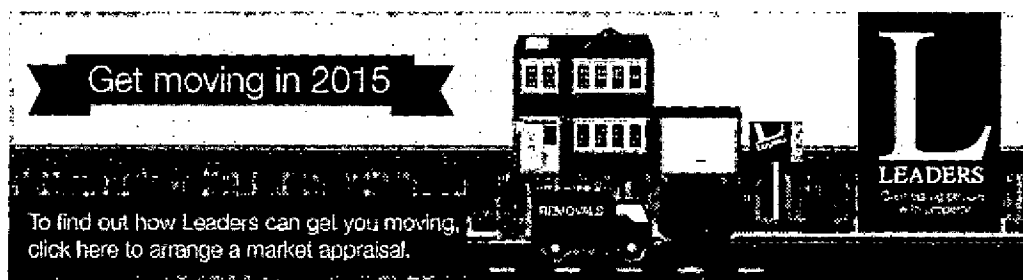
Yours sincerely,

Malcolm Belchamber

**Leaders Littlehampton
(Lettings)**



[REDACTED]
Littlehampton BN17 4DX



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Damian Sullivan

From: Mike Jones [REDACTED]
Sent: 29 January 2015 16:07
To: Damian Sullivan
Cc: Jon Justice
Subject: Planning application LU/371/14/PL 9a Arundel Road, Littlehampton BN17

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Mr Sullivan

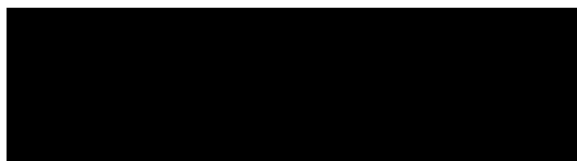
Thanks for your recent email regarding the above together with the enclosures

I can confirm that the particulars attached are genuine particulars produced by my company and although we don't hold the file still I can confirm that this property was marketed by my practice around 6 /7 years ago . Sadly we ceased trading in 2008/9 from our premises in Littlehampton at which time the instruction was withdrawn from the market by ourselves

I hope this helpful

Mike jones

Mike Jones
Managing Director



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Charlotte Burrows

From: Charlotte Burrows
Sent: 16 January 2015 14:55
To: [REDACTED]
Subject: 9A Arundel Road, Littlehampton - LU/371/14/PL
Attachments: 201501161436.pdf

Dear Mr Maddams and Mrs Standen,

Please find attached a revised acknowledgment letter for your planning application.

Unfortunately in calculating the amount to be refunded to you, myself and my Team Leader have made an error, we were basing the amount on very new legalisation and we had misinterpreted the new fee information. However you will still receive a refund for £200.00 which you should receive within the next 2 weeks.

Once again apologies for any confusion or inconvenience.

Kind Regards

Charlotte Burrows

Charlotte Burrows | Technical Support Unit Assistant, Planning and Building Control, Arun District Council |
Location: First Floor, Civic Centre, Maltravers Road, Littlehampton, BN17 5LF
Internal: 37459 | External: +44 (0) 1903 737711 | E-mail: Charlotte.Burrows@arun.gov.uk

Visit Arun's web site at www.arun.gov.uk P Save the environment - think before you print.





Mr L Maddams & Mrs J Standen
20 The Millers
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website: www.arun.gov.uk/planning

Our Ref: LU/371/14/PL

Please ask for:

**Mr D Sullivan
01903 737888**

Dear Mr L Maddams & Mrs J Standen

16 January 2015

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended)
Application for Planning Permission**

Development Conversion of shop to flat & erection of 1no. bungalow

Location 9A Arundel Road Littlehampton,,

Receipt:

Mr and Mrs N J Standen	Receipt No. P97379	Amount £ -200
MR AND MRS N J STANDEN	Receipt No. P97178	Amount £ 970

Thank you for your application received on 1st December 2014. I am writing to acknowledge that it was accepted as a valid application on 23rd December 2014. On receipt of this letter if you have any concerns about the way that the Council has described your application you should contact the Case Officer: Mr D Sullivan, who will be dealing with your application, to discuss the matter.

The Council will publicise this application by means of a site notice on or near the application site and on our website. The notice needs to be displayed for not less than 21 days. During this time I hope you will do all that you can to ensure that it is not removed or defaced and that it remains in place for the officer to collect in due course beyond the 21 days. If there are any problems with regards to the site notice (e.g. vandalism), please contact your Case Officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 5th February 2015.

You can follow how your application is progressing on the Council's website:

www.arun.gov.uk/planning.

The Council aims to make as many decisions as possible before the end of the statutory determination period, which in this case will be 17th February 2015. However, this is not always possible for a number of reasons, including on-going negotiations or the scheduling of Planning Committees.

If you have not received a decision by 17th February 2015 or agreed in writing to extend the time in which the Council make a decision, you have 6 months in which to appeal to the Secretary of State. Your appeal (under Section 78 of the Town & Country Planning Act 1990) would be that the Council has failed to make a decision and you would be asking a Government Planning Inspector to make the decision instead. You can do this on a form which you can get from the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN. Or from the

planning portal website www.planningportal.gov.uk/planning/appeals/.

If you allow the Council extra time to make a decision on your application, and you disagree with the decision, you will still be able to appeal within 6 months from the date the decision was issued.

This acknowledgement only relates to this application and not to any other applications you may have made, or may need to make to the Council, for example Building Regulations approval. You will need to carry out your own checks to determine whether any other consents or permissions are required.

For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If, in general, you wish to know more about Building Regulation approval and the Building Control Services offered by Arun District Council please see www.arun.gov.uk/buildingcontrol/

Please do not hesitate to contact the case officer if you have any queries.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Karl Roberts', with a long, sweeping horizontal line underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration

Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.

Charlotte Burrows

From: Charlotte Burrows
Sent: 05 January 2015 10:34
To: [REDACTED]
Subject: LU/371/14/PL - 9s Arundel Road, Littlehampton

Dear Mrs Standen,

Thank you for sending in the additional items required.

Would you able to provide all of the existing elevations though to coincide with the floor plans you have provided, if this is not possible then please email me the reasons for this.

Many Thanks

Charlotte

Charlotte Burrows | Technical Support Unit Assistant, Planning and Building Control, [Arun District Council](#) | Location: First Floor, Civic Centre, Maltravers Road, Littlehampton, BN17 5LF
Internal: 37459 | External: +44 (0) 1903 737711 | E-mail: Charlotte.Burrows@arun.gov.uk

Visit Arun's web site at www.arun.gov.uk



Save the environment - think before you print.



20 THE MILLERS
YAPTON
ARUNDEL
WEST SUSSEX
BN18 0LE

Miss C Burrows
Planning & Economic Regeneration
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

21st December 2014.

Dear Miss Burrows

**Planning Application LU/371/14/PL
9A Arundel Road Littlehampton**

Thank you for your assistance this morning.

I enclose amended plans 2A and 3A, showing the missing roof window.
I have also taken the opportunity to amend the flat layout to remove the internal steps.

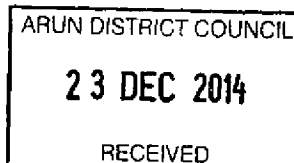
I also enclose a revised copy of my statement with the reference to social housing contributions removed. Will you also remove the unilateral agreement from my application, as this no longer applies.

I understand I am due a refund on my application and checking fee.

If you have any further queries please contact me.

Yours faithfully


Julee Standen
Enc.



20 THE MILLERS
YAPTON
ARUNDEL
WEST SUSSEX
BN18 0LE

Mr Sullivan
Planning Dept
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

30th November 2014.

Dear Mr Sullivan

Planning Application
9A Arundel Road Littlehampton

Thank you for your help and advice during our pre-application enquiry.

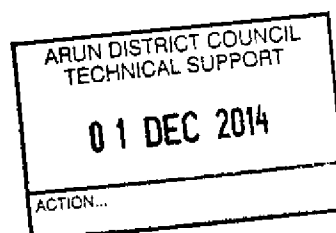
We are submitting our planning application, based on the last design, layout we sent to you, we hope you will now be able to deal with our application.

If there is any part of the application that bothers you, or you need any further information please contact me.

Yours faithfully

Julee Standen

Lloyd Maddams





**APPLICATION FOR CHANGE OF USE OF SHOP PREMISES
LOCAL PLAN POLICY DEV30**

Change of use from retail will not be permitted for shops which are located outside the defined Principal Shopping Areas. An exception may be made where it can be demonstrated that retailing is no longer a viable use, particularly where the premises have remained vacant for a long period and that reasonable attempts have been made to market the premises for retail purposes.

To all applications for change of use of shop premises from A1 to another use. All questions to be answered in order that the Council may evaluate the merits of the existing shop being sustainable as an A1 use.

N.B. Lack of information will delay the application.

- Is the business a going concern? ~~YES~~/NO
If not what was the previous business SHOP - USUALLY VACANT.
- How long has the property, the subject to this application been actively marketed? OVER 5 years - months

- Have you appointed a commercial estate agent to market the property NOT AT PRESENT ~~YES~~/NO

If yes please give the details of the agent below and attach a copy of their sales particulars to this questionnaire. IN THE PAST -

Agents Name BELCHER & CO MICHAEL JONES
Address 86 HIGH ST 86 HIGH ST
LITTLE HAMPTON LITTLE HAMPTON
..... Post Code
Telephone No. [REDACTED] Fax No.
Person handling property -

- In which property journals/newspapers was the property advertised, when and for how long, please list below.

<u>Journal</u>	<u>Date</u>	<u>Period advert. ran</u>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		



- How many enquiries have been received in respect of the property

● No. NONE

- How many viewings have made by prospective purchasers/lessees of the property No. NONE

- How many offers were made for the freehold/leasehold No. NONE and for what uses.

Amount of Offer

Proposed Use

- 1.
 - 2.
 - 3.
 - 4.
 - 5.
 - 6.
 - 7.
 - 8.
 - 9.
 - 10.
- Bearing in mind the length of time the property has been on the market, was a reduction in the price/rent* considered appropriate? YES/NO

If so to what price/rent* £ p.a. (*delete where necessary)

SEE STATEMENT ACCOMPANYING
THE PLANNING APPLICATION

