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ARUN
DISTRICT COUNCIL

For Official use only
Plan No: W/366/06
Date: 31/10/06

Planning Services
Strategy Department
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF

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TOWN AND COUNTRY PLANNING ACT 1990
APPLICATION FOR PLANNING PERMISSION

6 copies of this form required, together with plans and appropriate fee.

1. APPLICANT DETAILS

Full Name: Ivon Blumer Architects

Address: 41 WEST DRIVE
ALDWICK BAY
WEST SUSSEX

Post Code PO21 4LZ

Telephone No: 01243263241

AGENT DETAILS

Full Name: Littlehampton Marina Ltd

Address: FERRY ROAD
LITTLEHAMPTON
WEST SUSSEX

Post Code BN17 5LF

Telephone No:

2. TYPE OF APPLICATION

(a) Full planning permission (including changes of use). ☒ Yes ☐ No

(b) Outline planning permission ☐ Yes ☒ No If yes, describe those matters which form part of your application.
a) The layout of the site ☐ Yes ☐ No
b) The number, siting, design and external appearance of the building. ☐ Yes ☐ No
c) The landscaping of the site. ☐ Yes ☐ No
d) The means of access to the site. ☐ Yes ☐ No

(c) Approval of reserved matters following the grant of an outline permission. ☐ Yes ☒ No If yes, describe those matters which form part of your application.
a) The layout of the site ☐ Yes ☐ No
b) The number, siting, design and external appearance of the building. ☐ Yes ☐ No
c) The landscaping of the site. ☐ Yes ☐ No
d) The means of access to the site. ☐ Yes ☐ No

(d) Permission for continuance of use without compliance with a condition imposed on a planning permission. ☐ Yes ☒ No If yes, state the number of the planning permission and the condition number:

a) Planning permission number

b) Condition number

3. (a) Full **address or location** of the land to which application relates.

Full Name: Littlehampton Marina

Address: FERRY ROAD
LITTLEHAMPTON
WEST SUSSEX

Post Code BN17 5DS

(b) State whether applicant owns or controls any adjoining land. ☒ Yes ☐ No If yes, this land must be edged blue on the location plan.

(c) Area of site. 725 sq m hectares/sq.metres*

*Dimensions of the application site and distances from new buildings to boundaries must be clearly indicated on plans in metres.

(d) Description of proposed development
(If residential development, state no. of units proposed and type if known e.g. houses, bungalows, flats.

Extension to existing marina administration building consisting of one bed flat and offices to ground floor with a one bed flat to first floor.

(e) State whether the proposal involves:

(i) New building(s) or structures(s) ☐ Yes ☒ No

(ii) Alteration or extension of existing buildings ☒ Yes ☐ No

(iii) Change of use only ☐ Yes ☒ No

(iv) Construction of a new access to a highway
Vehicular ☐ Yes ☒ No
Pedestrian ☐ Yes ☒ No

(v) Alteration of an existing access to a highway
Vehicular ☐ Yes ☒ No
Pedestrian ☐ Yes ☒ No

(vi) Closure of existing access ☐ Yes ☒ No

(vii) A Building of Special Architectural or Historic interest or demolition within a conservation area. If yes, a seperate application for **Listed Building Consent** or **Conservation Area Consent** may be necessary. ☐ Yes ☒ No

(viii) Any public Right of Way existing within the site. ☐ Yes ☒ No

4. Particulars of Use of Buildings or Land:

(a) Present use Marina

(b) If vacant, the last use

5. Additional information

(a) Is the application for industrial, office, warehousing, storage, shopping, commercial purpose or places of public assembly? (see note 5)	☒ Yes	☐ No	If yes, complete part 2 of form CP1. Is the application accompanied by an industrial Development Certificate?	☐ Yes ☒ No
(b) Is the application for the mining or working of minerals?	☐ Yes	☒ No	If yes, complete part 4 of form CP1.	
(c) Is the application for an agricultural dwelling or building?	☐ Yes	☒ No	If yes, complete part 6 of form CP1.	
(d) Does the proposed development involve the demolition of any residential units?	☐ Yes	☒ No	If yes, How many units? (please indicate their positions on plans)	
(e) Does the proposed development involve the felling of trees?	☐ Yes	☒ No	If yes, please indicate their position on plans.	
(f) Is this an application for joint development, i.e. where the local planning authority has an interest in the development?	☐ Yes	☒ No	If yes, please specify interest ☐ Existing ☐ Proposed	

6. Plans (See Note 6) N.B. 6 sets of all drawings required.
List of drawings and plans submitted - indicate drawing numbers and scales

7. Fees (See Note 7).
If a fee is to be submitted please give the amount. £795

8. It is important that this application is signed and dated

Signed: [signature] Date: 26 / 10 / 2006

on behalf of LITTLEHAMPTON MARINA *(insert applicants name if signed by an agent)*

Certificate under Article 7 of the Town and Country Planning (General Development Procedure) Order 1995

N.B. A signed Certificate MUST accompany this application. (See Note 9).

Certificate A

If the applicant is the owner (a) the following certificate should be completed and signed
(a) 'Owner' means a person having a freehold or a leasehold interest of which not less than 7 years remain unexpired

I hereby certify that:

1. No person other than the applicant was an owner (a) of any part of the land to which the application relates on the day 21 days before the date of the accompanying application.

*2. None of the land to which the application relates is, or is part of, an agricultural holding.

*3. *I have/ the applicant has given the requisite notice to every person other than *myself/himself who on the day 21 days before the date of application was a tenant of any agricultural holding any part of which was comprised in the land to which the appllication relates, viz:-

**Delete where inappropriate*

Name of Tenant	Address at which Notice was served	Date on which Notice was served

Signed: Date: ___ / ___ / _____

on behalf of *(insert applicants name if signed by an agent)*

DATA PROTECTION

The information contained in this form will be used by Arun District Council for the purposes indicated and will be further used or transferred to other organisations or individuals, only as the law permits.

20/3666/06
31/10/06

Town and Country Planning (General Development Procedure) Order 1995

Certificate under Article 7

CERTIFICATE B

(a) 'Owner' means a person having a freehold or a leasehold interest the unexpired term of which was not less than 7 years.

(* select appropriate box)

I hereby certify that:

1. ☒ *I Have ☐ The applicant has ☐ The appellant has given the requisite notice to every one else who on the 21 days before the date of ☒ *application ☐ appeal was the owner (a) of any part of the land to which the ☒ application ☐ appeal relates, viz:

Name of Owner: ARUN DISTRICT COUNCIL

Address at which Notice Notice was served: ESTATES DEPARTMENT
ARUN CIVIC CENTRE
MALTRAVERS ROAD
LITTLEHAMPTON WEST SUSSEX

Post Code: BN17 5LF

Date on which Notice was served: 26 / 10 / 2006

2. None of the land to which the ☒ *application ☐ appeal relates is, or is part of of an agriculture holding OR:

3. ☐ *I Have ☐ The applicant has ☐ The appellant has given the requisite notice to every person other than ☐ *myself ☐ himself who on the 21 days before the date of ☐ *application ☐ appeal was a tenant of an agricultural holding on all or part of the land to which the ☐ *application ☐ appeal relates, viz:

Name of Tenant: _____

Address at which Notice Notice was served: _____

Post Code: _____

Date on which Notice was served: ___ / ___ / _____

Signed: [signature] Date: 26 / 10 / 2006

on behalf of: LITTLEHAMPTON MARINA LTD

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CP25 3014095765

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PLANNING APPLICATION FORM PART 2

For Official use only

App No: LU/366/06

Date: 31/10/06

Additional information required in respect of Applications for industrial, office, warehousing, storage, shopping, commercial purposes or places of public assembly.

6 copies of this form should be submitted.

N.B. Please ensure that all measurements are in metric and use GROSS figures only (external measurement).

1. In the case of industrial development, give a **description** of the processes to be carried on and of the end products, and the type of plant or machinery to be installed.

NOT APPLICABLE

2. Name and present address of proposed **occupier**.

LITTLEHAMPTON MARINA LTD
FERRY ROAD
LITTLEHAMPTON
WEST SUSSEX

Post Code: BN17 5DS

3. Is the proposal related to an **existing** use on or near the site? ☒ Yes ☐ No
If so, please explain the relationship.

EXTENSION TO EXISTING ADMINISTRATION BUILDING

4. Is this a proposal to **replace** existing premises in this area or elsewhere which have become obsolete, inadequate or otherwise unsatisfactory? ☐ Yes ☒ No
If so, please give details including gross floor area of such premises and state your intentions in respect of those premises.

5. Details of **floor areas** and uses

	Existing Floor Spaces or use (if any)	Proposed New Floor Space or use	Total Floor Space (allow for any space lost)
(a) What is the amount of industrial floor space?	____ m^2	____ m^2	____ m^2
(b) What is the amount of office floor space?	250 m^2	70 m^2	320 m^2
(c) What is the amount of retail floor space?	____ m^2	____ m^2	____ m^2
(d) What is the amount of storage or warehousing floor space?	____ m^2	____ m^2	____ m^2
(e) Other uses (please specify)			
RESIDENTIAL	____ m^2	100 m^2	100 m^2
	____ m^2	____ m^2	____ m^2
TOTALS	____ m^2	____ m^2	420 m^2

6. **Staff**

	Office (M)ale / (F)emale	**Industrial** (M)ale / (F)emale	**Other Staff** (M)ale / (F)emale
(a) Number of staff in existing premises on the site?	(M) 5 (F) 5	(M) ____ (F) ____	(M) ____ (F) ____
(b) How many new staff will be employed on the site as a result of the development?	(M) 1 (F) 1	(M) ____ (F) ____	(M) 1 (F) 1
(c) If you propose to transfer staff from other premises, please give details of the numbers involved and of the premises affected.	(M) ____ (F) ____	(M) ____ (F) ____	(M) ____ (F) ____

7. **Place of Public Assembly**
In the case of restaurants, hotels, public houses, theatres, cinemas, meeting halls, etc. please specify

(a) seating capacity ____

(b) bar floor area ____ m^2

(c) bedrooms ____

8. What provisions have been made for the **parking**, loading and unloading of vehicles within the curtilage of the site?

(Please show the location of such provision on the plans and distinguish between parking for operational needs and other purposes).

SPACES ALLOCATED IN EXISTING MARINA STAFF CAR PARK

9. What is the estimated vehicular **traffic** flow to the site during a normal working day?

(Please include all vehicles except those used by individual employees driving to work).

ADDITIONAL TRAFFIC FLOW 2 TO 4 MOVEMENTS

10. What is the nature, volume and proposed means of disposal of any trade effluent or trade **refuse**?

NOT APPLICABLE

11. Will the proposed use involve the use of storage of any materials of type and quantity mentioned in note 11?

☐ Yes ☒ No

If Yes, state material and approximate quantities.