



MH Architects Limited
Ground Floor
Bicentennial Building
Southern Gate
Chichester
PO19 8EZ

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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website: www.arun.gov.uk/planning

Our Ref: LU/358/16/DOC

Your Ref:

**Please ask for:
Miss C Burrows
extn 37459**

Dear Mr N King-Smith

19th December 2016

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Approval of Conditions**

Development Application for approval of matters reserved by condition imposed under LU/223/14/PL relating to condition No. 3 (schedule of materials & samples), 4 (details of screen walls & fences), 5 (Surface water drainage), 6 (Landscaping), 7 (Root protection areas), 10 (Parking spaces & turning facilities), 11 (Covered & secure cycle parking spaces), 12 (Roads, footways & casual parking), 13 Construction management plan), 14 (Vehicle wheelcleaning facility) & 15 (Scheme for protecting the proposed dwelling from road traffic noise)

Location Land north of 52 - 67 Greenfields Littlehampton

Thank you for your recent application which I received on 24th November 2016. It is being validated by Miss C Burrows who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please provide Samples for condition 3.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **2nd January 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Karl Roberts
Director Planning & Economic Regeneration