



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Extending Homes
'Larkfield'
Yapton Road
Barnham
West Sussex
PO22 0AY

Our Ref: LU/354/17/HH
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Robinson

31st October 2017

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Rear flat roof dormer & 3 No. pitched roof dormers at front.

Location 3 Barn Close Littlehampton

Thank you for your recent application which I received on 19th October 2017. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please confirm if you wish the proposed front porch to be included in the description for the application.

The existing ground floor plan and south east elevation do not accord. Please amend accordingly.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **14th November 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning