



Arun District Council  
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4th February 2021

Peter Herbert, Town Clerk  
Littlehampton Town Council  
Church Street  
Littlehampton  
West Sussex  
BN17 5EW

**Case Officer:** Zac Denton  
**Telephone:** 01903 737500 x37447  
**Email:** [Zac.Denton@arun.gov.uk](mailto:Zac.Denton@arun.gov.uk)

Dear Sir/Madam,

**Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)**

Application No: LU/343/20/L  
Site Address: Vine Cottage 1 Church Street Littlehampton BN17 5EL  
Description of works: Listed building consent for the conversion of existing dairy building into a new kitchen, internal alterations, a replacement carport and replacement garden fencing

Thank you for your internet representation made on 3rd February 2021 which has been recorded as no objection with the comments as follows:

OWPC33471

The Town Council's Planning and Transportation Committee considered this matter at its meeting held on Monday 1st February 2021 and had no objection to the application subject to the endorsement of the Conservation Officer.

Your views as made above will be considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish your comments including your name and address on the website. Please make sure that you have only provided information that you are happy will be published in this way. If you have supplied information belonging to a third party, you must make sure you have their permission to do so. If you do not wish your comments to appear on the website or on the file you will need to confirm this by emailing to [planning@arun.gov.uk](mailto:planning@arun.gov.uk) and I will arrange for it to be destroyed although this means that the content will then be disregarded.

The majority of applications are determined under delegated powers by officers. Further information on the decision making process can be found on the website at :<https://www.arun.gov.uk/planning-decision-process>.

Some applications will be determined by the Development Control Committee, and I shall write and inform you of the date of the meeting and the procedures for public speaking if this is the case. However, if your representation has been received after the agenda for the meeting has been finalised and the notifications have been generated, you will not receive notification. In this case, you will need to track the progress of the

application on the council's website <https://www.arun.gov.uk/weekly-lists>

Any comments that are received after the agenda has been finalised will be separately reported to the members of the Development Control Committee.

Regardless of how the application is determined I will notify you of the decision.

Yours sincerely



**Neil Crowther**  
**Group Head of Planning**

For details of how the Council will deal with your data please refer to our privacy notices on the website [www.arun.gov.uk/planning-privacy-statements](http://www.arun.gov.uk/planning-privacy-statements)

**If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.**

**To register to receive notification of planning applications in your area, please go to <https://www.arun.gov.uk/planning> and click into Local Planning Application Finder.**