



9th November 2013

Planning Directorate
Arun District Council
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Our Ref: 1203/13

Your Ref: P.P. -02973867

Dear Sirs,

Proposed apartment at 63 South Terrace Littlehampton BN17 5LG.

Please find attached a full planning application for the proposed internal alterations to reinstate two apartments from one at the above, consisting of the following;

- Drawings 1203/13/P/01, /02, and /03
- Application Form 1 APP including Certificate A
- Validation Checklist
- Design & Access Statement
- Unilateral Undertaking
- A cheque made payable to Arun District Council for the sum of £385.00 will be delivered to your offices.

Should you be unable to register this application or wish to discuss any matters further please do not hesitate to contact me.

By way of explanation this application seeks to subdivide Flat 1, 63 South Terrace Littlehampton to the arrangement that existed prior to LU/9/98/BN, a building notice application for the insertion of a spiral staircase. A preliminary enquiry made to your authority in 1997, PE/LU/221/97B-CA-PJL, advised the applicant that planning consent was not required for the loss of the apartment resulting from the alterations. Although I believe there is some doubt as to the validity of the advice given.

The reversion to two apartments requires no external alterations with the internal alterations being limited to the removal of the spiral staircase and the reinstatement of the former kitchenette to the upper ground floor apartment.

As required by your authority a draft Unilateral Undertaking is included in response to the council's requirements for contributions towards the affordable housing provision within the district.

Should the assigned officer wish to discuss the application then please do not hesitate to contact me.

