

Karen Garner

From: Karen Garner
Sent: 28 November 2013 14:42
To: [REDACTED]
Subject: RE: Further Information Required on Your Ref: PP-02973867 Our Ref: LU/335/13/

Dear Mr Moore,

With regard to your recent email, I refer you to the Council's Guidance with regard to the completion of a unilateral undertaking relating to affordable housing.
This clearly states within point 5 under 'Instructions for completion of the agreement' that the deed should be signed and witnessed and repeated with the mortgagee/lending bank. Please follow this link

<http://www.arun.gov.uk/main.cfm?type=AFFORDABLEHOUSING&objectid=4215&searchtermredirect=Affordablehousing#AffordableHousingLegalAgreementTemplate1-6Units>

Point 5 also confirms the fee of £200 is required on submission of the application.

The Biodiversity Checklist is also a Local Validation requirement which is confirmed within section 3 of the guidance.

Should you wish to discuss this further, please contact Mr Antoniou, Head of Planning Services.

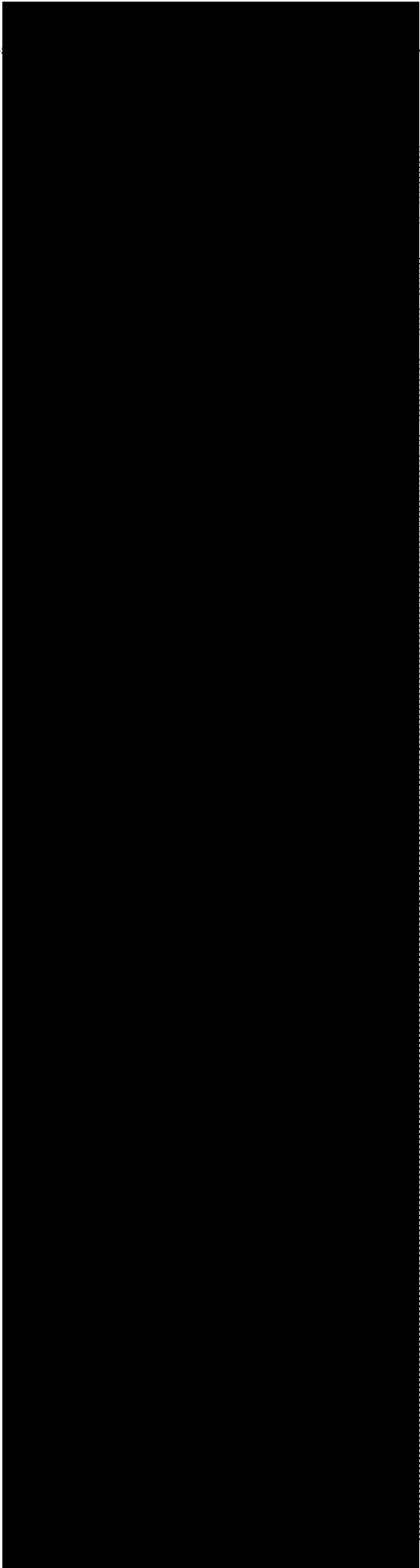
Kind regards,

Karen Garner.

Karen Garner | Technical Support Unit Assistant, Arun District Council | Location: First Floor, Arun Civic Centre,
Maltravers Road, Littlehampton, BN17 5LF



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From: Gerald Moore [REDACTED]
Sent: 22 November 2013 15:04
To: Planning Responses
Subject: Re: Further Information Required on Your Ref: PP-02973867 Our Ref: LU/335/13/

For the Attention of Miss K Garner