

The Local Validation Requirements Checklist
(must be submitted with an application)



July 2013

This checklist does not apply to householder applications made on the Householder 1APP form.

The checklist **MUST** be submitted and is for you to self-certify that your submission complies with the Local Validation Requirements List or to explain why you have not submitted the required information.

This checklist should be read together with the Government's publication *Guidance on information requirements and validation* (CLG March 2010) which is available here:

www.communities.gov.uk/publications/planningandbuilding/validationguidance.

This sets out the national validation requirements. These national requirements must be adhered to for all applications.

This checklist should be read and completed in accordance with the Local Validation List Requirements (LVL) list which can be seen here:

<http://www.arun.gov.uk/documentHandler.cfm?dld=20907&pflag=docm93jjm4n20907>.

The LVL sets out the circumstances in which you will need to submit information under the headings stated in this local validation checklist. Not all of the items listed will apply in every case and you are strongly advised to seek pre-application advice before submitting an application to determine the information requirements. Details of this service are available here:

<http://www.arun.gov.uk/main.cfm?type=PREAPPLICATIONPLAN>

This checklist **MUST** be completed and submitted with all applications or the application will be invalid. If the checklist is missing no further checking of the application will take place until the local validation checklist is received.

A completed Biodiversity Checklist must be submitted for all forms of planning applications (but not Listed Building Consent, advertisement applications, householder applications, non-material amendments, notification applications and applications for matters reserved by condition). The Biodiversity Checklist can be found here:

<http://www.arun.gov.uk/documentHandler.cfm?dld=20119&pflag=docm93jjm4n20119>.

If the Biodiversity Checklist is missing no further checking of the application will take place until it is received. Guidance on completion of the Biodiversity Checklist and biodiversity survey requirements can be found here:

<http://www.arun.gov.uk/documentHandler.cfm?dld=20118&pflag=docm93jjm4n20118>.