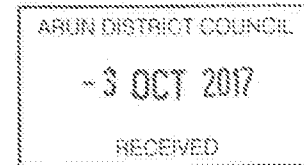


002_COT_ArunDC_P16-1266_290917

29th September 2017



Arun District Council
Planning Department
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Dear Sir/Madam,

Planning Portal References: PP-06403594
Proposed change of use of upper floors from 1 dwelling to 3 dwellings and
associated works
22 Beach Road, Littlehampton, BN17 5HT

I have been instructed by my client GOF Properties LTD to submit an applications for full planning permission for a proposed change of use of upper floors from 1 dwelling to 3 dwellings and associated works at 22 Beach Road, Littlehampton, BN17 5HT.

I enclose with this letter a cheque for the sum of £770.00 made payable to Arun District Council which represents the requisite application fees.

For clarification the application was submitted via the Planning Portal on the 29th September 2017 and were allocated the reference numbers PP-06403594. The information submitted with these applications comprises the following documents:

- Planning application forms and certificates duly completed and signed
- Planning Statement
- Proposed Floor Plans – Drawing No. 61
- Existing Floor Plans – Drawing No. 60
- Site Location Plan
- Local Validation Requirements Checklist
- Biodiversity Checklist

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I trust that the submitted information is in order and I look forward to receiving confirmation that the application has been registered as soon as possible. Should you require any further information, please do not hesitate to contact me.

Yours faithfully,

