



Mr Wayne Gander
Wayne Gander MCIAT
98 Durrington Lane
Worthing
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Arun District Council
Arun Civic Centre
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Our Ref: LU/319/18/HH

Your Ref:

**Please ask for:
Sian Eggington
0121 2341390**

Dear Mr Wayne Gander

9th November 2018

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling**

Development Replace conservatory on rear elevation with single storey flat roof extension and new porch to side (north) elevation.

Location 16 Kent Road Littlehampton

Thank you for your recent application which I received on 8th November 2018. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Dimensions: You are required to submit a block plan which includes all the dimensions to the boundaries. Please amend accordingly.

Flood Zone 2: As your property falls within flood zone 2 you are required to submit a flood risk assessment.

Plans Inconsistent: The position of the new window is inconsistent between the proposed floor plan and side elevation.

Fee: We are still awaiting a fee of £206 to be paid via the portal.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **23rd November 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty

meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC', followed by a period.

Neil Crowther
Group Head of Planning