

Application for Planning Permission and consent to display advertisement(s).
Town and Country Planning Act 1990
Town and Country Planning (Control of Advertisement) Regulations 2007

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	Shell Eastfield
Address line 1	Worthing Road
Address line 2	
Address line 3	
Town/city	Littlehampton
Postcode	BN17 6LE
Description of site location must be completed if postcode is not known:	
Easting (x)	503836
Northing (y)	103328
Description	
Petrol Filling station	

2. Applicant Details

Title	Mr
First name	Jim
Surname	Lye
Company name	Shell Oil Products
Address line 1	Shell UK
Address line 2	Rouke House
Address line 3	The Causeway
Town/city	Staines

2. Applicant Details

Country	England
Postcode	TW18 3BU
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant? ☒ Yes ☐ No

3. Agent Details

Title	Mr
First name	David
Surname	Harman
Company name	Allan B Matthews Architects
Address line 1	37 Fore Street
Address line 2	
Address line 3	
Town/city	Bovey Tracey
Country	England
Postcode	TQ13 9AD
Primary number	
Secondary number	
Fax number	
Email	

4. Site Area

What is the measurement of the site area? (numeric characters only).	3500
Unit	sq.metres

5. Description of the Proposal

Please describe details of the proposed development or works including any change of use.

If you are applying for Technical Details Consent on a site that has been granted Permission In Principle, please include the relevant details in the description below.

Demolition of sales building and plant room. LPG compound/dispenser and canopy link removed. New sales building, plant room, bin store, delivery bay, front of store customer parking and Adblue facility to the HGV forecourt. Block paviments to car forecourt replaced with liquid tight concrete. Fuel dispensers replaced to main forecourt and HGV.

Has the work or change of use already started? ☒ Yes ☐ No

6. Existing Use

Please describe the current use of the site

Petrol filling station

Is the site currently vacant?

☐ Yes ☒ No

Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated

☐ Yes ☒ No

Land where contamination is suspected for all or part of the site

☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination

☐ Yes ☒ No

7. Materials

Does the proposed development require any materials to be used in the build?

☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material):

Walls

Description of existing materials and finishes (optional):

Painted brickwork

Description of proposed materials and finishes:

Replacement sales building, canopy link removed, new bin store, delivery bay and front of store customer parking. 2no new electric charging points.

Roof

Description of existing materials and finishes (optional):

Pitch clay tile roof

Description of proposed materials and finishes:

Roof - Kingspan trapizoidal single length composite roof panels. Consealed gutter and internal rain water pipes. Ridge and eaves to be 200mm deep bullnosed pressings, verges 200mm deep all finished in Merlin grey (RAL 1804005), splayed soffits to be finished with a matching flat white steel tray.

Windows

Description of existing materials and finishes (optional):

Aluminium framed shop front

Description of proposed materials and finishes:

Aluminium framed p.p.c finished in RAL 9006 (Silver) shopfront, clear glazed incorporating retractable night serv unit and frames.

Doors

Description of existing materials and finishes (optional):

Metal security

Description of proposed materials and finishes:

solid steel framed and panelled doors finished in Shell grey. Panels over doors to be contained within a framed section and infilled with a steel faced solid core panel finished in Shell Grey.

Lighting

Description of existing materials and finishes (optional):

external floodlighting

Description of proposed materials and finishes:

external floodlighting consist of highly efficient, LED low energy luminaires.

7. Materials

Vehicle access and hard standing	
Description of existing materials and finishes (optional):	Concrete paving/Stone Mastic Asphalt/Block paviors
Description of proposed materials and finishes:	Stone Mastic Asphalt (SMA)/Liquid tight concrete

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☐ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Design and access statement

8. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway? ☐ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☐ No

Are there any new public roads to be provided within the site? ☐ Yes ☐ No

Are there any new public rights of way to be provided within or adjacent to the site? ☐ Yes ☐ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way? ☐ Yes ☐ No

9. Vehicle Parking

Is vehicle parking relevant to this proposal? ☐ Yes ☐ No

Please provide information on the existing and proposed number of on-site parking spaces

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
Cars	4	8	4

10. Trees and Hedges

Are there trees or hedges on the proposed development site? ☐ Yes ☐ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ☐ Yes ☐ No

If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of your local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

11. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.) ☐ Yes ☐ No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? ☐ Yes ☐ No

Will the proposal increase the flood risk elsewhere? ☐ Yes ☐ No

How will surface water be disposed of?

11. Assessment of Flood Risk

- ☐ Sustainable drainage system
- ☐ Existing water course
- ☐ Soakaway
- ☐ Main sewer
- ☐ Pond/lake

12. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals. Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

a) Protected and priority species (see guidance note):

- ☐ Yes, on the development site
- ☐ Yes, on land adjacent to or near the proposed development
- ☐ No

b) Designated sites, important habitats or other biodiversity features (see guidance note):

- ☐ Yes, on the development site
- ☐ Yes, on land adjacent to or near the proposed development
- ☐ No

c) Features of geological conservation importance (see guidance note):

- ☐ Yes, on the development site
- ☐ Yes, on land adjacent to or near the proposed development
- ☐ No

13. Foul Sewage

Please state how foul sewage is to be disposed of:

- ☒ Mains Sewer
- ☐ Septic Tank
- ☐ Package Treatment plant
- ☐ Cess Pit
- ☐ Other
- ☐ Unknown

Are you proposing to connect to the existing drainage system?

☐ Yes ☐ No ☐ Unknown

14. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☐ Yes ☐ No

Have arrangements been made for the separate storage and collection of recyclable waste?

☐ Yes ☐ No

15. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste?

☐ Yes ☐ No

16. Residential/Dwelling Units

Due to changes in the information requirements for this question that are not currently available on the system, if you need to supply details of Residential/Dwelling Units for your application please follow these steps:

16. Residential/Dwelling Units

- 1. Answer 'No' to the question below;
- 2. Download and complete this supplementary information template (PDF);
- 3. Upload it as a supporting document on this application, using the 'Supplementary information template' document type.

This will provide the local authority with the required information to validate and determine your application.

Does your proposal include the gain, loss or change of use of residential units? ☐ Yes ☐ No

17. All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? ☐ Yes ☐ No

If you have answered Yes to the question above please add details in the following table:

Use Class	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross new internal floorspace proposed (including changes of use) (square metres)	Net additional gross internal floorspace following development (square metres)
A1 - Shops Net Tradable Area	50	50	160	110
B8 - Storage or distribution	48	48	95	47
Total	98	98	255	157

For hotels, residential institutions and hostels please additionally indicate the loss or gain of rooms:

18. Employment

Will the proposed development require the employment of any staff? ☐ Yes ☐ No

19. Hours of Opening

Are Hours of Opening relevant to this proposal? ☐ Yes ☐ No

If known, please state the hours of opening (e.g. 15:30) for each non-residential use proposed:

Use	Monday to Friday	Saturday	Sunday and Bank Holidays	Unknown
A1 - Shops	Start Time: 00:00 End Time: 00:00	Start Time: 00:00 End Time: 00:00	Start Time: 00:00 End Time: 00:00	

20. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

n/a

Is the proposal for a waste management development? ☐ Yes ☐ No

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make it clear what information it requires on its website

21. Hazardous Substances

Is any hazardous waste involved in the proposal? ☐ Yes ☐ No

22. Type of Proposed Advertisement(s)

Please describe the proposed advertisement(s)

1no Shop fascia sign and 2no shop wall mounted signs

Please select the sign types you wish to propose

- ☒ Fascia sign
- ☐ Hanging sign
- ☐ Hoarding sign
- ☐ Other sign

Fascia Sign

Fascia sign: 1	
What is the height from the ground to the base of the advertisement?	2.8 metre(s)
What is the maximum projection of the advertisement from face of building?	0.15 metre(s)
Dimension:	Height: 0.85 x Width: 17 x Depth: 0.15 metre(s)
What materials will the sign be made of?	
Aluminium/wood effect - SHOP FASCIA SIGN (ref.F1) Lettering only illuminated	
What is the maximum height of any of the individual letters and symbols?	400 cm
The colour of text and background	
Whit/Grey/Green	
Will the sign be illuminated?	Yes
Will the sign be illuminated internally or externally?	Internally Illuminated
Illuminance levels	382 cd/m2
Will the illumination be static or intermittent?	Static

Other Sign

Other sign: 1	
What is the height from the ground to the base of the advertisement?	1.5 metre(s)
What is the maximum projection of the advertisement from face of building?	0.15 metre(s)
Dimension:	Height: 2 x Width: 2 x Depth: 0.15 metre(s)
What materials will the sign be made of?	
Aluminium - Lettering only illuminated	
What is the maximum height of any of the individual letters and symbols?	300 cm
The colour of text and background	
White/Grey/Green	
Will the sign be illuminated?	Yes
Will the sign be illuminated internally or externally?	Internally Illuminated
Illuminance levels	382 cd/m2
Will the illumination be static or intermittent?	Static

If you have selected Other, please describe

Shop wall mounted sign

23. Location of Advertisement(s)

Is the advertisement(s) you are applying for already in place?

☐ Yes ☐ No

Is an existing advertisement(s) to be removed and replaced by the advertisement(s) in this proposal?

☐ Yes ☐ No ☐ Not Applicable

Will the proposed advertisement(s) project over a footpath or other public highway?

☐ Yes ☐ No

24. Advertisement(s) Period

Please state the period of time for which consent is sought for the advertisement

From

01/03/2019

To

01/03/2024

25. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☐ The agent
☐ The applicant
☐ Other person

26. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☐ No

27. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

28. Interest In the Land

Does the applicant own the land or buildings where the adverts are to be placed?

☐ Yes ☐ No

29. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant
☐ The agent

29. Ownership Certificates and Agricultural Land Declaration

Title	Mr
First name	David
Surname	Harman
Declaration date (DD/MM/YYYY)	24/10/2018

☒ Declaration made

30. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	24/10/2018
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