

**Application for listed building consent for alterations,
extension or demolition of a listed building.
Planning (Listed Buildings and Conservation Areas) Act 1990**

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title:	Mrs	First name:	CATHY	Surname:	TILEY						
Company name:											
Street address:	12 River Road			Telephone number:	<table border="1"> <tr> <th>Country Code</th> <th>National Number</th> <th>Extension Number</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>	Country Code	National Number	Extension Number			
Country Code	National Number	Extension Number									
				Mobile number:	<table border="1"> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						
Town/City:	Littlehampton			Fax number:	<table border="1"> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						
County:	West Sussex			Email address:							
Country:	United Kingdom										
Postcode:	BN17 5BN										

Are you an agent acting on behalf of the applicant? ☒ Yes ☐ No

2. Agent Name, Address and Contact Details

Title:	Mr	First Name:	Wayne	Surname:	Gander						
Company name:	Wayne Gander MCAT										
Street address:	98 Durrington Lane			Telephone number:	<table border="1"> <tr> <th>Country Code</th> <th>National Number</th> <th>Extension Number</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>	Country Code	National Number	Extension Number			
Country Code	National Number	Extension Number									
				Mobile number:	<table border="1"> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						
Town/City:	Worthing			Fax number:	<table border="1"> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						
County:	West Sussex			Email address:							
Country:	United Kingdom										
Postcode:	BN13 2RQ										

3. Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s):

REFURBISHMENT WORKS TO OUT-BUILDING TO CREATE HOBBY ROOM INCLUDING TO;
REINSTATE PART OF ORIGINAL 1st FLOOR, REPLACE STAIRCASE, DRY-LINING AND DAMP TREATMENT WORKS TO EXTERNAL WALLS/FLOOR AND INSTALLATION OF NEW
GLAZED ROOF LANTERN IN EXISTING FLAT ROOF.
SEE ATTACHED SCHEDULE OF WORKS FOR FULL LIST OF WORKS

Has the work already started without planning permission? ☐ Yes ☒ No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House:	12	Suffix:	
House name:			
Street address:	River Road		
Town/City:	Littlehampton		
County:	West Sussex		
Postcode:	BN17 5BN		

Description of location or a grid reference
(must be completed if postcode is not known):

Easting:	502578
Northing:	102055

Description:

5. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

☐ Yes ☒ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:			
Title:	Mr	First name:	MARTYN
		Surname:	WHITE
Reference:			
Date (DD/MM/YYYY):	27/06/2014	(Must be pre-application submission)	
Details of the pre-application advice received:			
PRE-APP EMAIL CORRESPONDENCE			

7. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☐ Yes ☒ No

8. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

9. Materials

Please provide a description of existing and proposed materials and finishes to be used in the build (demolition excluded):

Internal walls - add description

Description of *existing* materials and finishes:

EXISTING FAIRFACED BRICKWORK AND FLINT

Description of *proposed* materials and finishes:

INNERFACE DRY-LINED FOR THERMAL AND DAMP PROOFING MEASURES AND FINISHED IN PLASTERBOARD WALLS

Floors - add description

Description of *existing* materials and finishes:

GROUND FLOOR - BRICK PAVERS

1ST FLOOR - TIMBER JOISTS AND FLOORBOARDS

Description of *proposed* materials and finishes:

GROUND - APPLY POLYTHENE DPM, INSULATION AND T&G BOARDING (THIS WILL ENABLE ITS FUTURE REMOVAL IF REQUIRED)

1ST FLOOR - NEW TIMBER JOISTS AND FLOORBOARDS

9. Materials(continued)

Vehicle access and hard standing - add description

Description of *existing* materials and finishes:

Description of *proposed* materials and finishes:

Lighting - add description

Description of *existing* materials and finishes:

Description of *proposed* materials and finishes:

Others - add description

Other

Description of *existing* materials and finishes:

Description of *proposed* materials and finishes:

Are you supplying additional information on submitted drawings or plans?

☐

Yes

☒

No

10. Demolition

Does the proposal include total or partial demolition of a listed building?

☐

Yes

☒

No

11. Listed building alterations

Do the proposed works include alterations to a listed building?

☒

Yes

☐

No

If Yes, will there be works to the interior of the building?

☒

Yes

☐

No

Will there be works to the exterior of the building?

☐

Yes

☒

No

Will there be works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

☒

Yes

☐

No

Will there be stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

☐

Yes

☒

No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

State references for these plan(s)/drawing(s):

LOCATION PLAN 1:1250
SITE PLAN & ROOF PLAN 1:500/1:200
EXISTING 01 1:50/1:100
PROPOSALS 02 1:50/1:100
ENGINEER CONDITION SURVEY
FULL SCHEDULE OF WORKS

12. Listed Building Grading

If known, what is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

☐

Don't know

☐

Grade I

☐

Grade II*

☒

Grade II

Is it an ecclesiastical building?

☐

Don't know

☐

Yes

☒

No

13. Immunity from Listing

Has a Certificate of Immunity from listing been sought in respect of this building?

☐

Yes

☒

No

14. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒

Yes

☐

No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐

The agent

☒

The applicant

☐

Other person

15. Certificates(Certificate A)

Certificate Of Ownership - Certificate A

Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which the application relates.

Title: First name: Surname:
Person role: Declaration date: ☒ Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

☒ Date