

Application for listed building consent for alterations, extension or demolition of a listed building.

Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	23
Suffix	
Property name	Friends Meeting House
Address line 1	Church Street
Address line 2	
Address line 3	
Town/city	Littlehampton
Postcode	BN17 5EL
Description of site location must be completed if postcode is not known:	
Easting (x)	503032
Northing (y)	102147
Description	

2. Applicant Details

Title	Mrs
First name	
Surname	Dahill
Company name	Sussex West Area Quaker Meeting of the Religious Society of Friends
Address line 1	Friends Meeting House
Address line 2	23 Church Street
Address line 3	
Town/city	Littlehampton

2. Applicant Details

Country	
Postcode	BN17 5EL
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

3. Agent Details

Title	Mrs
First name	Emma
Surname	Weaver
Company name	Fuller Associates
Address line 1	10-11 The Parade
Address line 2	Willowhayne Crescent
Address line 3	East Preston
Town/city	Littlehampton
Country	
Postcode	BN16 1NS
Primary number	
Secondary number	
Fax number	
Email	

4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Removal of existing rotten modern 2x2 timber studwork and modern plasterboard with skim coat plaster and replaced with 2x2 treated timber studwork and new saviot wood wool board and lime plaster.

Removal of existing grd floor modern plasterboard ceiling and replacement with new.

Has the development or work already been started without consent?

☒ Yes ☐ No

If Yes, please state when the development or work was started (date must be pre-application submission)

04/09/2019

Has the development or work already been completed without consent?

☐ Yes ☒ No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
- ☐ Grade I
- ☐ Grade II*
- ☐ Grade II

Is it an ecclesiastical building? ☐ Don't know ☐ Yes ☐ No

6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building? ☐ Yes ☐ No

7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site? ☐ Yes ☐ No

If Yes, please describe and include the planning application reference number(s), if known:

LU/245/19/L - Approved
Replacement of single sash window to east elevation
LU/335/18/L – Approved
Strengthen the first floor floor structure
LU/82/18/PL – Approved Conditionally
Internal and external alterations to alter wheelchair access
LU/152/17/PL – Approved conditionally
Internal & external alterations to alter wheelchair access
LU/325/01/L – Approved conditionally
Application for listed Building consent for internal alterations to form disabled WC facilities
LU/219/71/ADV – Approved conditionally
Painted lettering on front of building
LU/343/68 – Approved conditionally
New toilet kitchen and entrance
LU/57/68 – Permitted Development
Installation of new toilet accommodation and kitchen

8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building? ☐ Yes ☐ No

9. Listed Building Alterations

Do the proposed works include alterations to a listed building? ☐ Yes ☐ No

If Yes, do the proposed works include

- a) works to the interior of the building? ☐ Yes ☐ No
- b) works to the exterior of the building? ☐ Yes ☐ No
- c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ☐ Yes ☐ No
- d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ☐ Yes ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Design and Access Statement
Heritage Statement
16198 01a LOC BLOCK A4
183037 01 EXISTING A1
183037 - QUAKERS 23 Church Street Littlehampton RETROSPECTIVE-11 PROPOSED A1

10. Materials

Does the proposed development require any materials to be used?

☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown, clicking 'Add' and filling in all the fields in the popup box.

To correct existing entries, use the 'Edit' link to open the popup box and ensure that all fields are completed.

Internal Walls	
Please provide a description of existing materials and finishes:	Modern 2x2 stud work with modern Plasterboard over and skim coat plaster
Please provide a description of proposed materials and finishes:	Modern 2x2 treated timber stud work with Saviot wood wool board with Lime plaster

Ceilings	
Please provide a description of existing materials and finishes:	plasterboard
Please provide a description of proposed materials and finishes:	plasterboard

Are you supplying additional information on submitted plan(s)/design and access statement:

☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

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183037 - QUAKERS 23 Church Street Littlehampton RETROSPECTIVE-11 PROPOSED A1

11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☒ Yes ☒ No

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Mr
First name	Martyn
Surname	White
Reference	

Date (Must be pre-application submission)

24/09/2019

13. Pre-application Advice

Details of the pre-application advice received

At our request, Mr Martyn White met with the Project Manager Emma Weaver and the Contractor on site on Tuesday 24th September to review and discuss the situation.

Mr White reviewed the works and had the following comments:

Walls

The removal of the modern plaster board and skim plaster which had been detrimental to the building and the replacement of the Saviot wood wool board and lime plaster would significantly improve the building. He confirmed he would support this application.

Ceiling

Works to strengthen the FF had already gained approval under LU/335/18/. The method of strengthening was from above via a complex system that involved numbering of floorboards to ensure that the floorboards were put back in their original position. During the works it was felt that strengthening of the floor from below was not only a more sensible option but also allow the replacement of a defunct ceiling plasterboard.

Mr White agreed that this had been a better solution. He confirmed that he would support this application.

14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

15. Certificates

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person role

- ☐ The applicant
- ☐ The agent

Title	Mrs
First name	Emma
Surname	Weaver
Declaration date (DD/MM/YYYY)	25/09/2019

☒ Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application) 25/09/2019