

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Trees Location

Number	
Suffix	
Property name	
Address line 1	
Address line 2	
Address line 3	
Town/city	
Postcode	

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is (for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Easting (x)	503306
Northing (y)	102427

Description

Rosemead Park, Littlehampton - row of Leylandii Cypress trees on the west side of the park reference T5

Rosemead Park, Littlehampton - Himalayan Tree-Cotoneaster north east corner of the park reference T42

2. Applicant Details

Title	Mr
First name	
Surname	Grier
Company name	Littlehampton Town Council
Address line 1	Manor House
Address line 2	Church Street

2. Applicant Details

Address line 3	
Town/city	Littlehampton
Country	
Postcode	BN17 5EW

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Primary number	
Secondary number	
Fax number	
Email address	

3. Agent Details

Title	Mrs
First name	Sarah
Surname	Murray-Jones
Company name	Apples and Pears Trees and Gardening
Address line 1	Brook Bungalow
Address line 2	Diddlesfold Lane
Address line 3	
Town/city	Northchapel
Country	United Kingdom
Postcode	GU28 9EN
Primary number	
Secondary number	
Fax number	
Email	

4. What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

☒ Yes ☐ No

Do you know the Tree Preservation Order reference number(s)

☐ Yes ☒ No

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application MUST be accompanied by the necessary evidence to support your proposals (see guidance notes for further details).

1. Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

☐ Yes ☒ No

If Yes, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

4. What Are You Applying For?

2. Alleged damage to property - e.g. subsidence or damage to drains or drives.

☐ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area?

☐ Yes ☐ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for question 'Identification of Tree(s) and Description of Works')?

☐ Yes ☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

Appendix 1 - Plan of trees in Rosemead Park - relevant trees T5 and T42
Appendix 2 - Site and tree location T5 and T42
Appendix 3 - Tree report
Appendix 4 - Supporting photographs row of Leylandii T5
Appendix 5 - Supporting photographs T42

5. Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see help for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in same position.

See report for description of works.

6. Tree Ownership

Is the applicant the owner of the tree(s)?

☐ Yes ☐ No

If No, please provide the address of the owner (if known and if different from the tree location):

Name/Company

Title:

First name: Littlehampton Town Council

Surname:

Company name:

Address

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

6. Tree Ownership

Town/city

Postcode

Contact Details

Primary number

Secondary number

Fax number

Email address

7. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

8. Trees - Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)

23/09/2021