



Littlehampton Town Council
Mr P Herbert
Manor House
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Arun District Council
Arun Civic Centre
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West Sussex BN17 5LF
Planning General Enquiries
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e-mail: planning@arun.gov.uk
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Your Ref: OWPC24614
Our Ref: LU/290/19/HH
Please ask for:
Mr Z Denton

15th October 2019

Dear Sir/Madam

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015

Formation of balcony over rear elevation flat roof extension (approved under
LU/116/19/PDH)
62 Parkside Avenue Littlehampton

Thank you for your internet comments made on 15th October 2019 which has been recorded as
'no objection' with the comments as follows:

*The Town Council's Planning and Transportation Committee considered this matter at its
meeting held on Monday 14th October 2019 and had no objection to the application.*

Your views will be considered before the application is determined and I shall write to inform you of
any decision made.

Please be aware that if the application is to be determined by the Council's Development Control
committee and your letter has been received at a late stage after the Agenda has been published
you will not receive a separate letter notifying you of the date of the meeting and procedures for
public speaking. In such circumstances it is recommended that you track the progress of the
application on the Council's website or telephone the Council for further information. Please be
advised that any comments you make that are not included within the Committee Agenda will be
reported to the Members of the Development Control committee. Please also be aware that only a
small number of all planning applications received go the Development Control Committee. Most
are determined under delegated powers by Officers in which case your comments will again be
considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish details of your
comments on the internet on the Arun District Council Planning section. Please ensure that you
only provide information that you are happy will be made available in this way. If you supply
information belonging to a third party, please ensure you have their permission to do so. If you do
not wish your comments to appear on the 'open file' please confirm this in writing and I will arrange
for it to be destroyed although this means that its contents will then be disregarded.

In the event of a subsequent written representations appeal, against a refusal of planning
permission on a householder application, any representations made on the application will be
automatically forwarded to the Secretary of State. Unlike all other types of appeal, there will be no
further opportunity to comment at the appeal stage.

Yours faithfully

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning