



The Urban Surgeons
19 Adversane Road
Worthing
BN147QJ

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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website: www.arun.gov.uk/planning

Our Ref: LU/279/17/TC
Your Ref:

Please ask for:
Miss C Burrows
01903 737500 x37459

Dear Mr T Lepere

15th September 2017

Town & Country Planning Act 1990 (as amended) s211 Notice
Application for Prior Notification of Work to Tree(s) in a Conservation Area

Development Remove Conifer row to ground level. Radial reduction of up to 2.5m, height reduction of up to 2.5m crown lift of up to 5m & crown thinning of 15% within the Littlehampton Sea Front Conservation Area

Location 5 Selborne Place Selborne Road Littlehampton

Thank you for your recent application which I received on 29th August 2017. It is being validated by Miss C Burrows who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please confirm how many Conifer trees form part of the group.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **29th September 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning