

Tom Stratford 110 Southfields Road Littlehampton West Sussex BN17 6PD



Mrs. Julie Greaves

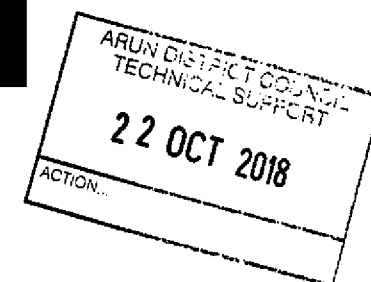
Planning Dept.

Arun District Council

Maltravers Road

Littlehampton

BN17 5LF



22 October 2018

Ref.: LU/269/18/HH

Dear Mrs. Greaves,

I am writing to you in Mrs. Johnson's absence, further to application for dropped kerb at the above address.

I enclose completed and signed Certificate B and amended Location and Block Plans.

As mentioned to you last Thursday, I am very concerned about the closing date of 1 November, mentioned in Mrs. Johnson's letter of 18 Oct. Due to my not fully understanding the rather complex procedure (for me anyway!), I missed certain points, one was the Article 13 form. You said that shouldn't be a problem and you would advise Mrs. Johnson accordingly.

I spoke to a Mr. John Williams at the WSCC Highways Dept. in Chichester this morning, to be told that the Article 13 form is not submitted to them until Arun DC has agreed the proposal(?), then they would grant the licence.

To keep momentum, he has booked a site visit ref.: 6401052 (date to be advised within the next 10 days). A selection of contractors would then be submitted to supply quotes to carry out the work.

I would sincerely appreciate your guidance if any of the above is incorrect or out of order.

Looking forward to your response.

Yours Sincerely,

Tom Stratford

