

Karen Parsons

From: Anita Gardner
Sent: 21 December 2017 11:27
To: Karen Parsons
Subject: FW: LU/267/17/PL 2 flats Chilgrove House

Please can this EOT be recorded?

Anita Gardner | Principal Planner, Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Internal: 37529 | External: +44 (0) 1903 737529 | E-mail: anita.gardner@arun.gov.uk

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From: David Fuller [REDACTED]
Sent: 20 December 2017 16:08
To: Anita Gardner
Subject: RE: LU/267/17/PL 2 flats Chilgrove House

Dear Anita,

We agree to the extension.

Regards,

David Fuller
Senior Building Surveyor
Pellings
[REDACTED]

Pellings offices will be closed between Christmas and the New Year, re-opening again on Tuesday 2nd January.

From: Anita Gardner [<mailto:Anita.Gardner@arun.gov.uk>]
Sent: 18 December 2017 15:20
To: David Fuller [REDACTED]
Subject: FW: LU/267/17/PL 2 flats Chilgrove House

Dear Mr Fuller,

Given that the earliest DC Committee that the application can now be considered at is 14-02-2018 I would appreciate your agreement to an extension of time until 16-02-2018 to allow for receipt of the additional information and presentation at this Committee.

Regards

Anita Gardner

Anita Gardner | Principal Planner, Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Internal: 37529 | External: +44 (0) 1903 737529 | E-mail: anita.gardner@arun.gov.uk



From:

Anita Gardner

Sent: 13 December 2017 10:02

To: [REDACTED]

Subject: FW: LU/267/17/PL 2 flats Chilgrove House

Dear David,

I also note that there are no side elevations of the extensions and these should be included with the additional information.

Regards

Anita

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From: Anita Gardner

Sent: 12 December 2017 17:34

To: [REDACTED]

Subject: FW: LU/267/17/PL 2 flats Chilgrove House

Dear David,

Since the plans have not been received today the application has been withdrawn from tomorrow's committee. I would advise that unless they are received by 4pm this Thursday (14th) then the application cannot be put onto the agenda for January committee.

Regards

Anita Gardner

Anita Gardner | Principal Planner, Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

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From: Anita Gardner

Sent: 12 December 2017 11:25

To: [REDACTED]

Subject: RE: LU/267/17/PL 2 flats Chilgrove House

David,

Can I anticipate receipt by 3.30pm? If so that will be fine.

Regards

Anita

Anita Gardner | Principal Planner, Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF



From: David Fuller [REDACTED]
Sent: 12 December 2017 11:22
To: Anita Gardner
Cc: Keith Deane; Terry Hardy
Subject: RE: LU/267/17/PL 2 flats Chilgrove House

Anita,

We are currently in the process of providing the additional information required.

Regards,

Sent from my Windows Phone

David Fuller
Senior Building Surveyor
Pellings
[REDACTED]

From: [Anita Gardner](#)
Sent: 11/12/2017 13:20
[REDACTED]
Subject: RE: LU/267/17/PL 2 flats Chilgrove House

David,

This information just duplicates what I already have.

I need to be able to identify from floor plans and elevation plans the precise location of the rear extension in relation to the rooms both sides. The floor plan extract only shows one of the rooms adjacent to the proposed extension, that to the south, so that I cannot consider the impact of the extension on the residential amenity of both adjoining units including that to the north.

The elevation extract is insufficient to identify the precise position of the extension on the whole elevation. It is not clear where on the rear elevation it would be located. I would like to see it either superimposed on a photo or on an elevation showing the whole of the northern portion of the rear eastern elevation.

If these details are not provided by lunchtime tomorrow the application will have to be deferred to January committee.

Regards
Anita



From: David Fuller [REDACTED]
Sent: 11 December 2017
To: Anita Gardner
Cc: Terry Hardy
Subject: FW: LU/267/17/PL 2 flats Chilgrove House

Anita,

Please find attached amended front and rear elevation drawings which now include photographs to show where the proposed works are to be undertaken.

I have also attached the planning photograph schedule which was included as part of the original planning application for reference purposes.

Regards,

David Fuller
Senior Building Surveyor
Pellings
[REDACTED]

Pellings 

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Read our article "Let's raise a glass to the clerk of works" in **Construction Manager**



"The Almshouse reworked: St Clement's Heights by Pellings" as featured in the



Architects' Journal



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From: Terry Hardy
Sent: 07 December 2017 10:12
To: Anita.Gardner@arun.gov.uk
Cc: David Fuller [REDACTED]
Subject: RE: LU/267/17/PL 2 flats Chilgrove House

Dear Anita,

The proposed scheme will provide 1 no flat adapted for occupation for people with disabilities.

We will forward elevation details for the rear for the building once completed and as soon as possible.

Kind regards

From: David Fuller
Sent: 01 December 2017 17:06
To: Anita.Gardner@arun.gov.uk
Cc: Terry Hardy [REDACTED]
Subject: LU/267/17/PL 2 flats Chilgrove House

Dear Anita,

We are writing with regards to the above mention planning application and the additional information requested by Arun District Council.

I did call your office number yesterday to seek some clarification on the additional information and left a telephone message, however, further to your recent emails please find attached our initial comments below:

- a. For the OS Site Plan I have attached an A3 sheet @ 1:200 or and an A4 sheet @ 1:500.
- b. Precise location of the proposed works is detailed on the site plan, floorplans and elevation drawings attached (please note the letters labelled A – H noted on the floorplans and elevations for reference purposes).
- c. We will confirm that both flats will be adapted for occupation for people with disabilities on Monday (04.12.17), although I would be grateful if you could give me a call on either 0208 460 9114 or 07918 737 737 to discuss this matter in more detail.

I look forward to hearing from you.

Regards,

<http://www.arun.gov.uk>

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