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Our Ref: LU/267/17/PL

Please ask for:

Mrs A Gardner

Dear Mr Fuller

15 November 2017

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission**

Development Change of use of ground floor from community centre (D2 Assembly & Leisure) to 2 No. flats (C3 Dwelling Houses), single storey rear extension with renewal of existing windows to match existing, remodelling of existing entrance of East elevation including new front & rear doors & new canopy.

Location Chilgrove House Kimberry, Littlehampton,

In acknowledging receipt of the above application, I informed you that the target date for determination of the application was 15th November 2017. Whilst every endeavour will be made to still reach a decision on your application within the statutory time it may not be possible to meet this timescale because it may be necessary for the application to be determined at Development Control Committee on 13-12-2017.

I am therefore writing to ask you to formally agree to extend the period for deciding your application until 15th December 2017.

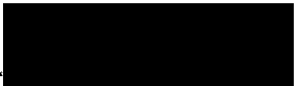
Please indicate your agreement by signing and dating the response slip at the end of this letter and returning it to me by 22nd November 2017. Please retain a copy of my letter for your records.

If you agree to the extension of time, an appeal against non determination cannot be made until that extended period has elapsed.

Yours sincerely

Neil Crowther
Group Head of Planning

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I agree to an extension of time until 15th December 2017 to determine application LU/267/17/PL

Signed (electronic will be acceptable) .. 

Name (printed) DAVID FULLER Date 15/11/2017